



November 2024

1. JOB IDENTITY

Post Title:	Enterprise Architect	Service:	Customer & Digital Services
Section:	IT	Grade:	Senior Practitioner L
Reports to:	Team Leader		

2. JOB PURPOSE

To work with stakeholders to drive the right strategic technology decisions for Aberdeenshire Council. To ensure that Aberdeenshire Council's use of technology is proportionate and fit for purpose. To support the formation of the Digital Roadmap as part of Aberdeenshire's Digital Transformation workstream, and to help align the technology strategy to Council priorities.

To create models of business architecture, data architecture, and information systems architecture wherever necessary to support Enterprise Architecture, digital transformation and the Council's IT strategy. To ensure the proper governance of new technology introduced into the estate, and the application of best practice to architectural decisions.

There is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the organisation

3. CORE RESPONSIBILITIES / DUTIES

- Define and communicate the vision, principles, standards, and guidelines for the enterprise architecture, and ensure that they are followed and implemented across the organisation.
- Lead and coordinate the design, development, and delivery of enterprise-wide solutions that support the business objectives and strategy including the Council strategic priorities and the Transformation Strategy, and that are consistent, reliable, and cost-effective.
- Analyse the business needs and requirements of the stakeholders and translate them into technical specifications and architectural models.
- Conduct research and evaluation of emerging technologies, trends, and best practices, and provide recommendations and guidance on how to adopt and integrate them into the enterprise architecture.
- Assess the current state of the IT architecture, identify gaps and risks, and propose solutions and roadmaps for improvement and transformation.
- Collaborate and communicate with various teams and stakeholders, such as project managers, developers, analysts, and vendors, to ensure the alignment and coordination of the enterprise architecture with the project goals and deliverables.
- Monitor and measure the performance, quality, and impact of the enterprise architecture, and provide feedback and reports to senior management and stakeholders.
- Mentor and coach the digital programme team (business analysts, project leads, change officers, data officers) and developers, and provide technical leadership and expertise.

4. QUALIFICATIONS AND TRAINING

- Essential:**
- Honours Degree in computer science, information systems, engineering, or a related field, or equivalent transferrable experience and skills
- Desirable:**
- ISEB certificate in Business Analysis

5. EXPERIENCE

- Essential:**
- Considerable experience in IT and enterprise architecture or a related role in large complex organisations
 - Proven track record of designing, developing, and delivering complex and large-scale enterprise solutions, using various technologies, platforms, and methodologies.
 - Strong knowledge and understanding of local government processes, goals, and strategy of the organization, and the ability to align the enterprise architecture with them.
 - Excellent communication, presentation, and interpersonal skills, and the ability to communicate and collaborate effectively with different levels of stakeholders, both technical and non-technical.
- Desirable:**
- Experience of public sector work
 - Certification in enterprise architecture, such as TOGAF, EACOE, or CEA, is preferred but not required.

6. KNOWLEDGE AND SKILLS

- Essential:**
- Strong analytical, problem-solving, and decision-making skills, and the ability to handle multiple and competing priorities and demands.
 - Proficient in using various tools and frameworks for enterprise architecture, such as TOGAF, Zachman, ArchiMate, or UML.
 - Customer-focused with good relationship management, communication and negotiation skills
 - Excellent analytical skills
 - Ability to challenge assumptions and conventions

7. ADDITIONAL REQUIREMENTS

Driving Compliance	Not applicable to this post
Politically Restricted	Not applicable to this post