Job ID:	REGTP	Grade:	PR9	Job Family Level:	9

Regulatory, Technical & Property Job Family

Job Family Summary: The Regulatory, Technical & Property Job Family provide services of a technical or specialist nature to internal and external customers on behalf of the Council. The roles covers a variety of activities related to design, construction, inspection, planning, maintenance and management of buildings, roads infrastructure, grounds, school/campus technical support, regulatory and enforcement activities within the Perth and Kinross area. This job family will be responsible for applying and ensuring national standards and legislation are adhered to.

Role Summary: A typical role will have specialist/technical expertise within their area, working to broad parameters and policy guidance. Thorough specialist/technical knowledge of the area of work is required and role holders will develop and implement projects and programmes in line with the strategic objectives and to improve operational efficiency. Roles typically manage staff and co-ordinate their work, ensuring quality standards, legislation and regulations are met.

Knowledge & Skills	Behaviours
• Knowledge and ability to support effective service delivery by providing technical/specialist/design expertise and judgement to the required standards • Knowledge and ability to contribute directly to the development/improvement of strategy and plans by reviewing existing working practices ensuring compliance with legislation/regulations • Knowledge and understanding to contribute to reviewing a range of technical/specialist activities through resource planning • Analytical skills and understanding to assess and analyse complex information, problems or situations ensuring compliance with legislation/regulations, best practice and quality standards • Knowledge and understanding of procurement and tendering processes and procedures , where appropriate • Ability to undertake investigations/inspections/surveys and report findings and recommendations • Ability to develop and monitor approved programme of works/projects within area of work and ensuring target and costs are met	• Committed to delivering high quality services in accordance with PKC Customer Service Standards • Demonstrate confidentiality and integrity of all Council information • Committed to treating colleagues and customers with dignity and respect in line with the Employee Code of Conduct • Committed to promote and act as a role model on the Council's values on equality and diversity • Demonstrate a commitment to learning, improvement and innovation by proactively seeking out opportunities for personal development • Demonstrate a flexible approach to change; challenge the status quo to bring about change and embrace new ways of working • Demonstrate initiative taking responsibility for decisions to achieve results

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• Knowledge and ability to interpret and implement technical standards, regulations/legislation within area of work, including updates/changes • Organisational skills to plan, prioritise and schedule activities in advance for self and others • Knowledge in the use and maintenance of specialist/technical • Communication skills to deal effectively with more complex enquiries and requests by providing technical/specialist advice and information which may require investigation, research and explanation • Interpersonal skills to provide explanations of outcomes using a range of advising, guiding, persuading or negotiating skills to encourage others to adopt a particular course of action • Digital leadership skills to positively embrace technology with operational knowledge of systems in terms of functionality and capability to deliver efficient services • Knowledge and ability to develop and/or manage information or systems, managing their review and development for departmental use • Knowledge and understanding of financial/auditing activities and procedures to assist with the management of contracts where appropriate, budget monitoring • Supervisory skills through the co-ordination of work, on the job training, performance appraisal and assessing work against expected standards, where appropriate • Knowledge, understanding and ability to apply relevant Council policy and as appropriate, external regulations for improving service delivery • Ability to comply and implement health and safety policy and health and safety management arrangements within their area of responsibility • Ability to comply, lead and manage the Council's civil contingencies policy and develop emergency plans within their area of responsibility	• Lead by example in demonstrating expected behaviours; inspiring colleagues to follow your example • Demonstrate enthusiasm with a desire to make a difference, empowering and supporting your team to initiate improvements to services valuing everyone's contribution inspiring confidence in others • Committed to being part of a safe working environment for themselves and others by observing safe working practices and the Council's Health and safety Policies and Procedures • Committed to the implementation of the Councils approach to the management of health and safety • Committed to promoting health and wellbeing to build employee resilience • Committed to a coaching style approach to help others to find their own solutions • Committed to co-designing processes with a clear focus on the customer experience enhancing the lives of our communities