

Recruitment person specification

Post being recruited for: Wider Achievement and Lifelong Learning Development Officer (Grade 7) – Outdoor Learning Strategic Change (1 post)

The selection process will enable applicants to demonstrate the following:

Our Behaviours

These apply to all posts

Respect

Integrity

Flexibility

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Person specification

Category	Essential	Desirable
Experience	An interest in Learning for Sustainability, including Outdoor Learning. Creating and delivering demanding projects on time and achieving desired results. Identifying, assessing and mitigating potential risks. Liaising effectively with colleagues and a range of stakeholders.	Managing projects delivering significant outcomes for children and young people. Creating a vision for an organisation or project. Creating a strategic plan for an organisation or project.
Knowledge, skills and understanding	Effectual project management. Effective problem-solving, influencing and negotiating skills. Able to listen to and assess any input from others; using this to improve outcomes. Digitally literate. Strong verbal, written and presentation skills. Work independently and show significant initiative.	Ability to use appropriate IT software to present work in an audience-specific, accessible and creative way.
Qualifications and training	Project management training, put into practice. Degree or an equivalent discipline.	Project management qualification, put into practice.
Job specific requirements	Motivated and enthused by the wider project. Resilient. Create and maintain a plan that sets out project scope, aims, actions, outputs and desired outcomes. Provide regular and succinct updates to the Governance Group. Can set and manage stakeholder expectations.	-