

JOB DESCRIPTION - NEIGHBOURHOOD SERVICES

IDENTIFICATION

Post Title:	Refuse Collector	Post Ref:	
Section:	Environment (Waste Services)	Grade:	5
Responsible to:	Chargehand		
Responsible for:	None		

JOB PURPOSE

To undertake, usually as a member of a team, duties connected with the removal of household, industrial and commercial refuse from a variety of locations

PRINCIPAL WORKING CONTACTS

Chargehand, Supervisor and Operations Controllers.

MAIN DUTIES

Collect household, industrial and commercial refuse from various locations throughout the city. (This will involve the use of a full range of refuse containers, including wheelie bins, small bins, plastic sacks, euro containers, box systems or paladin bins).

Assist the driver in safe manoeuvring of the vehicle on the route or at the disposal point.

Check that safe systems of work and risk assessments are adhered to and safe working practices are adopted in accordance with instructions given.

Check that all safety equipment including personal protective equipment is worn.

Report to the chargehand or supervisor any problems relating to the collection of refuse from any location (including damaged bins, etc).

Review the safe operation of mechanisms on the vehicle and report any faults to the supervisor.

Carry out any other duties assigned by the supervisor.

OTHER DUTIES

This job description is a broad picture of the post at the date of preparation. It is not an exhaustive list of all possible duties and it is recognised that jobs change and evolve over time. Consequently, this is not a contractual document and the postholder will be required to carry out any other duties to the equivalent level that are necessary to fulfil the purpose of the job.

PERSON SPECIFICATION

POST TITLE: Refuse Collector

DIVISION/DEPARTMENT SECTION: Environment (Waste Services)

	ESSENTIAL REQUIREMENTS	DESIRABLE REQUIREMENTS	METHOD OF ASSESSMENT
PROFESSIONAL/ EDUCATIONAL QUALIFICATIONS	Basic numeric and reading/writing skills.		Application Form Interview
RELEVANT WORK/OTHER EXPERIENCE	Manual Handling skills.	Experience as a refuse collector.	Application Form Interview
PARTICULAR SKILLS/ABILITIES	Ability to work unsupervised or as part of a team. An awareness of Health and Safety issues related to refuse collection. Ability to follow straightforward instructions.	Experience of working in a team environment.	Application Form Interview
PERSONAL QUALITIES	Ability to cover reasonable distances on foot (up to 5 miles per day). Ability to deal politely and courteously with members of the public.	Good time keeper.	Application Form Interview
ANY ADDITIONAL JOB RELATED REQUIREMENTS	Prepared to be adaptable to meet requirements of the job. Willing to undergo training.	Knowledge of Dundee streets.	Application Form Interview