

Recruitment person specification

Post being recruited for: Senior Planning Officer, Planning and Building Standards, Sustainable Development, Place

Council core competencies

These apply to all posts

These apply to posts with responsibility for managing people or resources

Being customer / client focused

Leading others

Working effectively with others

Managing performance and developing others

Managing change

Political sensitivity

Taking ownership and responsibility

Communicating effectively

Planning and decision making

1.

Person specification

Category

Essential

Desirable

Experience

- At least five years experience of working as a professional planner in a planning environment.

- At least five years experience working as a professional planner in a local authority planning department.

Knowledge, skills and understanding

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| <ul style="list-style-type: none">• Detailed knowledge of the statutory planning system including listed building and conservation area legislation• Good understanding of current thinking on principles for good urban design and place-making.• Able to communicate complex, technical information both in writing and orally to elected members.• Able to relate well to other professional disciplines, foster strong working relationships and negotiate to achieve good planning outcomes.• Good interpersonal skills and able to relate well to customers, elected members, community groups and the general public.• Able to confidently deliver presentations to groups and Council committees and to give evidence as an expert witness at hearings or inquiries.• Able to be flexible, to work to strict deadlines and cope when priorities change.• Able to use initiative to proactively find solutions to complex planning problems.• Able to think innovatively and develop new approaches to policy development, place-making and application processing.• Able to matrix manage other Council officers and ensure complex projects or applications keep to programme.• Able to confidently chair meetings.• Able to manage the team on a temporary basis when the Team Manager is unavailable. | <ul style="list-style-type: none">• Good understanding of the structures, processes and procedures in local government.• Good understanding of service improvement priorities at both corporate and local level.• Good understanding of climate change objectives and best practice in planning for sustainable development.• Experience supporting the development of other professionals.• Advanced ICT skills and able to make full use computer systems in order to enhance the quality of their work. |
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Qualifications and training	• Degree or Diploma in an RTPI accredited planning qualification or Degree in another relevant subject. • Membership of an appropriate professional body	• Postgraduate qualification in a related subject. • Membership of RTPI
Job specific requirements	• Post involves standard office-based and hybrid-working environment and working hours, with occasional out-of-hours working for engagement activities	