

Job Outline

Post: Technician Flood Risk Management Team

Location: Dingwall, Ross-shire

Hours: 35

Duration: Permanent

Cluster: Place, Property & Assets
Project Management, Design & Construction

Grade: HC06 £31,486 to £34,925

Contact Name: Alan Fraser

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Job Purpose

To work as part of a team delivering the Council's Capital Programme of Flood Alleviation Schemes and fulfilling Local Authority duties under the Flood Risk Management (Scotland) Act 2009.

Further Information

The Highland Council are looking to recruit a suitably qualified and enthusiastic technician to join their Flood Risk Management Team. This is an exciting opportunity to join our forward thinking team undertaking a variety of work including planning application reviews, watercourse assessments, flood incident investigations, and assisting in developing both small & multi-million pound flood schemes.

The successful applicant will be a team player by nature with good communication skills and an understanding of health and safety. You will be committed to your professional development and you will work towards an appropriate professional qualification (ICE, CIWEM or RTPI), with excellent support through the Council's training scheme.

Job Description – Key Roles and Responsibilities

1. Assisting Principal Engineer with the implementation of the Flood Risk Management (Scotland) Act 2009
2. Reviewing planning applications
3. Preparation of NEC4 contract documents
4. Preparation of reports and studies.
5. Liaising with other organisations and with members of the public.
6. Working within a Quality Assured system.
7. Assessment of watercourses and suggesting necessary improvements to reduce flood risk
8. Application of Health and Safety procedures to working practices and ensuring compliance
9. Interrogating modelling reports and feasibility studies against objectives

Other Duties

The postholder may be required to undertake any other duties appropriate to the level of the post.

Duties and responsibilities will vary from time to time.

Person Specification

In order to be able to carry out the duties of this post effectively and safely candidates must be able to evidence the following:

Essential Attributes

- Degree in relevant Engineering, Planning (or similar) subject.
- Ability to work on their own and as part of a team.
- Knowledge of Flood Risk Management Legislation.
- Good IT skills in MS Office including MS Project
- Full driving licence.

Ideal attributes

- Proven ability to multi-task, prioritise and organise tasks.
- Knowledge and experience of applying Scottish Planning Policy within the planning process
- Knowledge of NEC contracts.
- You will be expected to travel efficiently and effectively between various work locations within Highland to meet the operational requirements of the Service
- Able to accept responsibility

- Knowledge and experience of applying CDM
- Knowledge of Technical Specifications, Design Standards and Codes of Practice including the DMRB, and the Specification for Highway Works.
- IT skills in ACAD and GIS

Health and Safety

Health & Safety is an integral part of any role within the Highland Council. As such we would expect that all employees:

- Become familiar with Violent Incident and Accident reporting procedures and comply with them.
- Undertake a continual program of Risk Assessment in relation to their role within Highland Council.
- Have an understanding of the importance of Health and Safety in the workplace and familiarise themselves with the Highland Council's Health & Safety Procedures.

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EQUALLY SAFE AT
WORK
DEVELOPMENT

ARMED FORCES
COVENANT
EMPLOYER
RECOGNITION
SCHEME
GOLD AWARD

happy to
talk flexible
working

vivup

disability
confident
LEADER

We are a
**Living
Wage**
Employer

Healthy
Working
Lives

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