

Job Description

Job Title	Teacher
Level	Main Grade Scale
Service	People - Education
Job Purpose	To be responsible and accountable for delivering teaching services in accordance with the Council's overall Education strategy objectives.

Date: August 2019

ESPECTF



Principal Accountabilities:

Subject to the policies of the school and the Local Authority, the duties of teachers, promoted and unpromoted, are to perform such tasks as directed by the Head Teacher with regard to overall teacher workload and to the sector and stage of development associated with:

- (a) managing and organising classes through planning and preparing for teaching and learning;
- (b) assessing, recording and reporting on the work of pupils' progress to inform a range of teaching and learning approaches;
- (c) preparing pupils for examinations and where required, assist with their administration;
- (d) contributing towards good order and the wider needs of the school;
- (e) developing the school curriculum;
- (f) contributing to the school and council planning and improvement processes;
- (g) maintaining and developing knowledge and skills and contributing to the professional development of colleagues including probationary and student teachers;
- (h) promoting and safeguarding the health, welfare and safety of pupils;
- (i) managing pupil behaviour in and around the school fairly, consistently and in an informed manner;
- (j) working in partnership with parents, support staff and other professionals to meet the needs of children, young people and families in the learning community;
- (k) assisting in the development of Personal Learning Plans/Pupil Support Plans to promote positive outcomes for a diverse range of pupils.

All teachers must have an understanding of the GTCS Standards for Full Registration which are available from the GTCS website at:

www.gtcs.org.uk/web/FILES/the-standards/standards-for-registration-1212.pdf

The standards are also reflected in the person specification for a teacher's post which is detailed below.

PVG:

In terms of the Protection of Vulnerable Groups (Scotland) Act 2007, this post is designated as Regulated Work. Consequently, in order to undertake the duties of this post, you must hold membership of the Protecting Vulnerable Groups (PVG) Scheme.

If you are charged with any offence, or are involved in any activity which may have implications for your membership of the PVG Scheme, you must immediately notify your Line Manager.



Person Specification:

Category	Essential	Desirable	Method of Assessment
Qualification and Registration	• GTCS Registration • Required to join the PVG scheme for this type of regulated work	• Evidence of post graduate or equivalent study • Other relevant qualifications	• Application Form • Interview • Pre-employment check
Experience	• Experience in teaching using a range of teaching strategies • Experience of planning and delivering the curriculum • Experience of working with pupils with additional support needs	• Experience of teaching at different stages • Experience of developing assessment practices and procedures in collaboration with colleagues within and outwith the establishment	• Application form • Reference • Interview
Professional Knowledge and Understanding	• A secure knowledge of the curricular framework e.g. Curriculum for Excellence • Ability to plan coherent, progressive and stimulating teaching programmes which match children/young people needs and abilities • Knowledge of how current developments can support effective teaching and learning • Knowledge and understanding of literacy, numeracy, health and wellbeing in	• Involvement in developing initiatives in line with the curricular framework e.g., Curriculum for Excellence at establishment, cluster or authority level • A commitment to research/practitioner enquiry	• Application form • Reference • Interview

	the context of the curriculum • Awareness of current policy on inclusion • A secure knowledge of SQA National Qualifications and associated assessment information		
Professional Skills and Abilities	• Effective classroom management and organisational skills • Ability to use a variety of media and interact productively with children/young people individually and collectively • Ability to manage children/young people's behaviour fairly, sensitively and consistently • Ability to work co-operatively with other staff and parents • Experience of assessment, moderation recording and reporting at school level • Ability to respond sensitively and appropriately to challenging situations	• Evidence of effective strategies to support a wide range of children/young people's needs • Experience of working with other professionals • Experience of assessment, moderation, recording and reporting at cluster, local authority or national level	• Application form • Reference • Interview

Professional Values and Personal Commitment	• Evidence of CLPL • Evidence of self-evaluation • Willingness to actively develop the ethos of the establishment • Commitment to support the development of children and young people to develop their skills	• Commitment to and experience of out of class activities • Supporting positive and active partnerships within the community	• Application form • Reference • Interview
Other			• Application form • Interview • Post-employment check