

Sept. 2025

JD No	3
Post No	2

NORTH EAST OF SCOTLAND TRANSPORT PARTNERSHIP

JOB DESCRIPTION

POST TITLE : TRANSPORT STRATEGY MANAGER

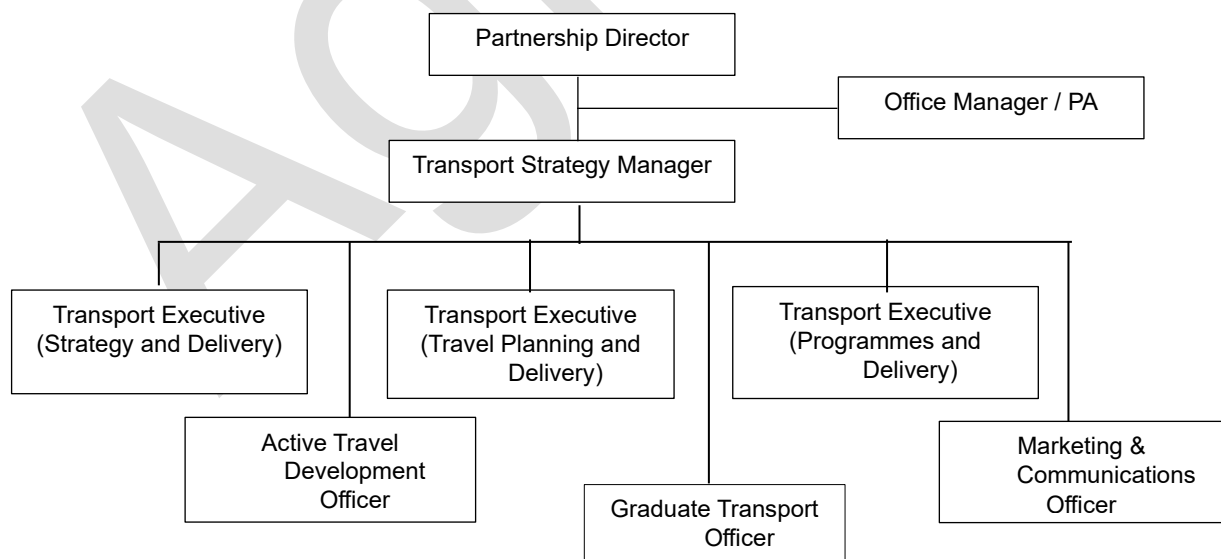
SALARY GRADE: Service Manager P (£69,854.02 - £73,107.44)

The North East of Scotland Transport Partnership is one of seven statutory RTPs established under the Transport (Scotland) Act 2005. It covers the areas of Aberdeen City and Aberdeenshire Councils and is managed through a Board of 12, comprising 4 Councillors from each of Aberdeen City and Aberdeenshire and 4 non-Councillor members appointed by the Minister for Transport. The Partnership Executive currently comprises nine staff based in Aberdeen. The annual budget is around £1 million revenue and £3 million capital.

JOB PURPOSE

Managing the implementation, review and updating of the Partnership's Regional Transport Strategy. Managing the Partnership's capital programmes, studies and appraisals, and behaviour change activities. Providing Nestrans' input into the two Councils' development-planning, wider community planning, and economic development processes. Developing and maintaining good relationships with other bodies and deputising when required for the Partnership Director.

REPORTING RELATIONSHIPS



MAJOR TASKS

1. Managing all aspects of the implementation of the Regional Transport Strategy, including managing consultants, delivery partners and partner Councils working to support this, and development of strategic projects and programmes to deliver the strategy, including specific responsibilities for elements of the Strategy.
2. Developing and managing the Partnership's capital expenditure and implementation programmes to support its Regional Transport Strategy.
3. Acting as principal line manager for the Executive Team

ACCOUNTABILITIES

1. Keep the Partnership's Regional Transport Strategy under review to ensure it continues to effectively relate to the National Transport Strategy, the Local Transport Strategies and other relevant development plan documents.
2. Develop the Partnership's input to the Council's development planning process, community planning process, and economic development and develop the Partnership's responses to consultation documents.
3. Develop and maintain good relationships with partner Councils and other related bodies including Chamber of Commerce and NHS Grampian, active travel delivery partners and public transport operators.
4. Development and maintain good relationships with Transport Scotland, and the network of partner RTPs
5. Take an overview of and manage the implementation of the Partnership's Regional Transport Strategy. Develop and implement, or manage the development and implementation by others, of projects, studies and action points aimed at achieving the Strategy's objectives.
6. Develop, manage and maintain the Partnership's Capital programmes, and other funded programmes such as People and Place
7. Take an overview of and manage the monitoring of the Partnership's Regional Transport Strategy both for progress and effectiveness in meeting strategy objectives
8. Line manage the partnership staff involved in assisting with the duties above as per the attached structural plan.
9. Take specific responsibility for elements of the Partnership's Regional Transport Strategy including: -
 - Overall policy fit and direction
 - Delivery planning
 - Monitoring of progress
10. Deputise when required for the Partnership Director.

The above is intended to provide a clear, statement of the major tasks and accountabilities of the post. It is not an exhaustive list of all duties and there may be changes, with due notice and consultation, to the tasks assigned to this post.

Agreed

NORTH EAST OF SCOTLAND TRANSPORT PARTNERSHIP

PERSON SPECIFICATION

POST TITLE: TRANSPORT STRATEGY MANAGER

FACTOR	ESSENTIAL	HIGHLY DESIRABLE
Relevant Knowledge and Experience	Extensive experience of developing transportation policies and strategies within a local authority environment. Detailed knowledge of relevant legislation and procedures. Experience in developing and delivering transport projects.	Understanding of the key strategic issues in national and local transportation policy. Experience of working with senior politicians and business representatives.
Qualifications and Attainments	Appropriate academic and professional qualification (e.g. MRTPI/MICE). Experience of managing consultancy contracts and co-ordinating complex project delivery.	
Skills	Excellent communication and presentation skills. Excellent project management skills. Excellent forward planning/analytical skills. Ability to set and achieve objectives. Ability to work with other stakeholders.	Ability to contribute to and to influence the wider national transportation debate.
Qualities	Commitment. Integrity. Vision.	
Other Requirements		Representing the Partnership at events outwith the North East.