JOB OUTLINE	
JOB TITLE: Vehicle Mechanic	**JET CODE: CW**
DIVISION: Infrastructure	
SERVICE/BUSINESS UNIT: Transport & Waste – Vehicle and Plant Maintenance	
REPORTING TO: Workshop Manager	
RESPONSIBLE FOR: Apprentices	

JOB PURPOSE:

To repair and maintain all vehicles in the Council Fleet including LGV, PSV, Specialist equipment, Light Goods and Cars. Work to be undertaken primarily in a purpose built workshop at Macmerry Industrial Estate or elsewhere as required. To assist with items of plant when required.

MAIN DUTIES:

- Repair and maintain all classes of vehicles, LGV, Light Goods, PSV, specialist equipment and cars to a high quality standard.
- Carry out appropriate servicing and repairs to scheduled times and standards.
- Operation of all equipment and machinery within the workshop.
- Undertake maintenance work ensuring compliance with legal requirements.
- Complete all necessary documentation.
- Comply with Health and Safety procedures and departmental policy in carrying out work.
- Produce a quality service to internal and external customers in line with the Council's Customer Care Policy.
- Any other relevant duties as determined by the Workshop Manager.

ESSENTIAL REQUIREMENTS FOR THIS ROLE

Qualifications/Experience:

Any of the following or equivalent:

- Time served Craft Operative in appropriate trade
- Time served modern apprenticeship
- Relevant City and Guilds Certificate
- SVQ level 3 and passed skills test

Disclosure Scotland:

- None.

Scottish Social Services Council:

- None.

PERSON SPECIFICATION		
Attributes	**Essential**	**Desirable**
Education, Registration & Training	Any of the following or equivalent: • Time served Craft Operative in appropriate trade • Time served modern apprenticeship • Relevant City and Guilds Certificate • SVQ level 3 and passed skills test Current Driving Licence Current LGV Driving Licence (or willing to achieve within specified timescale)	HGV, PSV training in repair and maintenance Diagnostic equipment training
Previous Experience (Paid & Voluntary Work)	Practical Electrical and Mechanical experience Proven experience working on wide range of vehicles Experience in specialist hydraulic systems, municipal vehicles	MOT tester class 4,5,7 Experience of taxi testing
Knowledge/ Skills /Competencies	Knowledge of Health and Safety requirements	Knowledge of operator licence maintenance requirements
Personal Qualities	Ability to work without direct supervision	
Council Behaviours	We are Person Centred We Initiate and Embrace Change We Strive to be the Best we can be We make things Happen We work Together	