The Highland Council
Job Description

Service: Community Services

Job Title: Community Works Operative LGV Waste

Location wick a place of employment as is required

Responsible to: Foreperson

Hours: 7.00am to 3.00pm – Monday to Thursday
7.00am to 2.30pm – Friday
Overtime may be required to complete daily duties

Job Purpose: To work collaboratively as a professional driver acting as a responsible person with a crew to carry out all duties involved with refuse collection, bulky uplifts, bin deliveries, and other driving jobs. Periodically, working as a loader may be required, and from time to time, manual lifting will be required to assist crew team members. Daily duties will include among other things, managing all legal requirements, daily briefs and debriefs, post trip inspections, people management, health and safety, and cleaning and maintaining the vehicle inside and out daily and weekly as the case may be.

Key Duties and Responsibilities:

- To drive Highland Council Refuse/Recycling/Food Waste Vehicles on designated routes and the transportation of waste and the deposition of waste at the appropriate facility.
- To provide guidance of the crew working from your vehicle.
- Collection and safe disposal of fly tipping, bulky items, animal carcasses.
- Periodically load Highland Council Refuse/Recycling Vehicles, or other vehicles.
- Deliver/uplift waste bins, litterbins, recycling bins.
- High level of client facing.
- Legal responsibilities for complying with Scottish DVSA rules regulations and laws.
- Responsible for the Health and Safety of passenger(s) and overall Health and Safety as that relates to the operation of a vehicle.
- Any other work as directed by your Foreperson.

Other Duties: The postholder may be required to perform duties, appropriate to the post, other than those given in the job specification. The duties and responsibilities attached to posts may vary from time-to-time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and would not themselves justify reconsideration of the grading. As a result of such variations, it will be necessary to update this job specification from time-to-time.

The Highland Council Community Works Operative 4 LGV

Person Specification

Service: **Community Services**

Job Title: **Community Works Operative 4 LGV**

Location: **Alness or such a place of employment as is required**

Essential Attributes

1. Preferably clean LGV license.
2. Current CPC, and Tacho Card or ability to upgrade quickly.
3. A complete understanding of all legal responsibilities that come with an LGV license.
4. Good general education.
5. Proven ability to work within a team environment and proven ability to take the initiative within that environment.
6. Ability to perform minor vehicle maintenance within the legal framework and Highland Council Policy.
7. Ability to communicate and trouble shoot vehicle issues to Highland Council workshop and Forepersons in a precise manner.
8. Good communication skills and client facing skills.
9. Proven awareness of Health and Safety in a dangerous environment.