ORKNEY ISLANDS COUNCIL

Depute Head Teacher

Location as per advert

At a glance:

Grade: DHT and HT scale of the SNCT Salary Tables
Salary: As per advert
Allowances:

- Distant Islands Allowance

Job Purpose:

Your work will include providing leadership and management across the school, supporting the Headteacher in delivering high-quality learning, teaching, and positive outcomes for pupils, alongside teaching assigned classes.

For application support contact **hrsupport@orkney.gov.uk** or call **01856 873535 ext.2250**

Benefits and Support

35 days annual leave, inclusive of Public Holidays (pro-rata) increasing to 40 days after 5 years continuous service	
Scottish Teachers Pension Scheme	Comprehensive induction process
Maternity, Paternity and Sick Pay	Employee Assistance Programme

Main Duties and Responsibilities

Fulfil the main duties of a Depute Headteacher as set out in the SNCT Handbook and GTCS Standards, in addition to any duties of a Teacher.
Provide leadership, management and support to colleagues, contributing to strategic direction and ensuring fair and consistent application of Council HR policies and procedures.
Support the Headteacher in providing strategic leadership for curriculum development, learning, teaching, assessment, and meeting learners' needs.
Take delegated responsibility for improvement planning, quality assurance and evaluating the impact of school policies and practice.
Contribute to raising attainment and wider achievement for all pupils.
Support a positive, inclusive school culture that promotes wellbeing, equality, safeguarding and children's rights.
Lead and manage staff development, professional learning and performance review processes.
Contribute to recruitment and selection processes.
Work in partnership with parents, carers, agencies and other schools.
Contribute to the effective management of resources, including staff deployment, budgets where delegated, and operational systems.
Where required, teach assigned classes and fulfil all Teacher duties outlined in the SNCT Handbook.

Responsibilities for All

Embody the Council Values of Accountable, Reliable, Considerate and Collaborative.	Participate in team meetings, 1 to 1s, supervision and Good Conversations process
Handle all information in confidence and in line with Data Protection requirements	Comply with the Council Employee Code of Conduct
Work safely to prevent risk to yourself and others	Comply with relevant professional body codes of practice/conduct
Ensure Equality, Diversity and Inclusion	Any other duties appropriate to your grade
Undertake mandatory and relevant training and development	Where required Support the Council's emergency response

Skills and Requirements

Must have

Degree or PGCE and General Teaching Council for Scotland registration in the relevant sector
Experience of working as part of a school management team
Experience of leading people and/or strategic projects
Evidence of contributing to high-quality learning, teaching and assessment
Experience of supporting improvement in pupil progress, attainment and/or wellbeing
Experience of building and sustaining positive relationships with pupils, staff, families and partners
Experience of promoting inclusive practice to meet learner needs
Evidence of continued professional learning with measurable impact
Ability to contribute to a culture of self-evaluation and continuous improvement

Requirements of the Role

Disclosure/PVG:	PVG Children	Convictions to Declare:	All
Politically Restricted Post:	No	Sponsorship:	Possibly