

JOB DESCRIPTION

Job Title: Youth Activity Worker		Ref No:	JE Ref: G797
Department: Education, Skills and Community Wellbeing		Band: 2	Location: Dumfries and Galloway
Responsible To:	Youth Development Worker		
Responsible For:	N/A		
Job Purpose:	Assist in the delivery of quality youth work activities within a safe and stimulating environment for young people.		
Job Activities:	• Provide adequate supervision of youth work activities • Deliver stimulating and varied activities for young people as appropriate to their age and ability • Assemble or dismantle equipment as required • Ensure all youth rooms are clean and presentable • Ensure all activities adhere to Health and Safety procedures • Work under the direction of the Youth Development Worker, or other appointed person • Undertake staff development as required or requested • Assist with, deliver and supervise other activities within the Youth Centre as required • Commit to the principles of the How Good is Our Community Development and promote continuous improvement • Work at other youth work facilities as and when the service requires • Co-ordinate activities and programmes as directed • Set up designated activities and equipment for sessions • Supervise any young people attending any trips or visits out with the youth centre <i>The job activities listed are not exhaustive and may be added to or amended consistent with the job purpose.</i>		
Performance Management	• To manage your own performance and any staff you may be responsible for in accordance with the Council's values of Customer First, continuous improvements, openness and honesty, local decision making and team working. • To achieve the agreed performance targets detailed in the work plan and contribute to performance appraisal activities. • To manage your own performance in compliance with all Codes, Regulations and procedures including Code of Conduct, Health and Safety and Governance. • To manage risk, promote risk awareness and prioritise work in light of the risk analysis. • To actively commit to the Council's equality and diversity vision statement and associated policies that promote fairness and equality and celebrate diversity, in dealing with colleagues, clients and service users. • To take all reasonable measures to limit carbon emissions and reduce energy/ resource consumption when undertaking work activities.		
Prepared by:	Manager - Young People		Date: February 2019