

Aberdeen City Council
Job Profile

Joiner

About Aberdeen City Council

Our purpose is to ensure the People and Place of Aberdeen prosper and to protect the People and Place from harm.

The [Local Outcome Improvement Plan 2016 – 2026](#) (LOIP) identifies how Aberdeen City Council, together with our [Community Planning Partners](#), will tackle the key issues facing our city to ensure Aberdeen is a place where all people prosper. The LOIP sets out our shared promises to the people of Aberdeen:

- **Prosperous Economy** - Aberdeen has a flourishing, thriving and successful local economy.
- **Prosperous People** - People in Aberdeen are happy, healthy and enjoy positive life outcomes.
- **Prosperous Place** - People experience Aberdeen as the best place to invest, live and visit.
- **Enabling Technology** - Innovative, integrated and transformed public services.

To deliver our promises to the city of Aberdeen, our focus is on:

- Empowering staff to meet priority outcomes
- Empowering the communities, we serve to be self-sufficient
- Early intervention and prevention of harm to the people, place and economy of Aberdeen
- Connecting with citizens, customers and partners through our use of digital
- Using data and information to help us understand the demand on the Council and how we can better meet our outcomes
- Being entrepreneurial - creative and innovative in how we do our business.

We count on our employees to be enthusiastic and proactive public servants, who are committed to our purpose and motivated to make a positive and lasting difference to the city and its people.

Aberdeen City Council is arranged into three functions, two of which are aligned to the wider determinates of good health and the final function focussed on good governance. Each function is divided into clusters, and within each cluster are service areas/teams. Teams from across the Council prioritise working together with local and regional partners to ensure a collective focus on improving outcomes for our citizens in keeping with the wider determinates of good health.

About the Families & Communities Function

The function comprises Education & Lifelong Learning, Housing, Children's Social Work & Family Support, and Corporate Landlord which is responsible for the physical assets associated with each of these service areas. The function will ensure that services are delivered in an integrated manner to achieve better outcomes for people in Aberdeen City, within the framework of statutory responsibilities and consistent with the Council's strategic objectives.

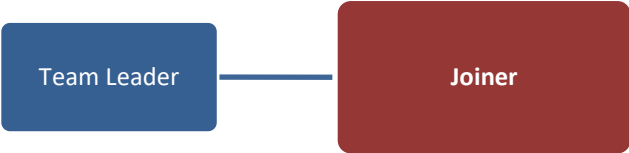
The function leads the development and delivery of a Family Support Model to enable delivery of The Promise and closer multi-disciplinary working at locality and neighbourhood level. It provides vision, leadership, strategic direction and professional advice to enable successful delivery the council's and Community Planning Partnership's priorities for families and our communities. The function facilitates multi-agency working at the most local level to support children and families; and ensure readiness and effective implementation of anticipated reforms to further strengthen the model of Family Support.

About the Corporate Landlord Cluster

Consolidates all our corporate landlord activities, which include the consolidation of all health and safety activities, and is responsible for the management of commercial and non-commercial land and property assets, facilities management, contractor management and council house stock management.

About the **Building Services** Team / Service Area

Building Services plays an important role delivering repairs, maintenance and some of the improvement work necessary to deliver the wider property maintenance and investment service. Building Services scope includes provision of responsive, planned, and cyclical maintenance, void services, capital improvement refurbishments, adaptations and projects as well as ensuring delivery of statutory compliance for council tenants, public buildings and external (public sector) clients within the boundaries of Aberdeen City.

About the Role		
To assist in domestic and commercial building maintenance by carrying out joinery repairs and upgrades to Aberdeen City Council’s property infrastructure.	Job Title	Joiner
	Pay Grade	Joiner P2
	Job Family	Frontline Operational Services
	Location	Kittybrewster Depot
 <pre> graph LR TL[Team Leader] --- J[Joiner] </pre>		
Key Outcomes and Task Examples		
The post holder will deliver the following outcomes:	Examples of related tasks:	
Carry out the duties of a qualified joiner	- Measuring and calculating materials to be used. - Undertaking first fix work such as repairing and installing roof/floor joists and partitions. - Undertaking second fix work such as doorframes, door and window renewals, cupboards, shelves, and plasterboard work. - Assembling and fixing units, general joiner related maintenance work, including installation and repair of kitchens and bathrooms. - Working on domestic, commercial and industrial premises, including schools and sheltered housing. - Carrying out maintenance servicing work as appropriate. - Work from Drawings.	
Comply with all health and safety legislation.	- Job specific Risk Assessments and Method Statements - Safe Working at Height - Asbestos Awareness - Lone Working Procedures	
Build and maintain positive working relationships with internal customers and external clients.	- Work with partner agencies, e.g. SFRS, Police Scotland & NHS - Demonstrate effective communication with members of the public - Educate apprentices about the trade and work as part of a team	
Able to work as part of a team and alone when required.	- Attending regular team talks/toolbox talks - Utilisation of technologies to communicate with others - Work alongside a close team and ensure the safety of others as well as yourself	

This job profile provides indicative information about outcomes, tasks and activities that may be undertaken as part of this role. It is not intended to be an exhaustive list due to the need for agility and flexibility in our workforce and to be responsive to change and meet business needs.

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Role Requirements

This section includes what the post holder needs to carry out the role or, for recruitment purposes, enables applicants to decide whether they meet these requirements.

Minimum Qualification(s) / Certificates / Memberships etc. required	- SVQ Carpentry and Joinery (Construction) SCQF level 6 (SVQ level 3) or equivalent. - Hold a valid UK driving licence. - Hold a valid CSCS card.
As a minimum, demonstrate skills and experience in	- Reading technical drawings. - Carrying out second and first fixes on either domestic, commercial or industrial installations. - Communication and teamworking.
As a minimum, demonstrate an understanding of	- Be qualified and knowledgeable in current regulations - Awareness of current health and safety legislation - Risk assessments and method statements
Demonstrate commitment to	- Teamwork - Safe working practices - Providing a safe and reliable service - The principles and aims of Aberdeen City Council
Other requirements	- Carry out a site induction and initial safety training - Comfortable working at heights and in confined spaces - Willingness to learn and develop

Our Guiding Principles

We are all responsible for the culture we work in, and our Guiding Principles help guide what we expect from each other:

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Purpose	We care about our purpose, our people and our city
Pride	We take pride in what we do and work to make things better
Team	One team, one council, one city
Trust	We trust each other and take responsibility
Value	We value each other and recognise a job well done

Function		Version Date	
Cluster		Job Family	JE Number