ORKNEY ISLANDS COUNCIL

Driver / Roadworker 2 (Relief)

Location as per advert

At a glance:

Grade: C / D
Salary: As per advert
Allowances:

- Distant Islands Allowance

Job Purpose:

Your work will include carrying out a range of roads and municipal related activities and will include both driving and non-driving duties.

For application support contact **hrsupport@orkney.gov.uk** or call **01856 873535 ext.2250**

Benefits and Support

5.6 weeks statutory annual leave, inclusive of Public Holidays (pro-rata)	Comprehensive induction process
Potential to join Local Government Pension Scheme	Employee Assistance Programme

Main Duties and Responsibilities

(Career grade level 1)

Erection and removal of sign and barriers.
Works in connection with the construction, maintenance or dismantling of roads and associated drainage, lighting, signage and markings.
Driving of vehicles and other construction plan up to 3.5 tonnes requiring a class B driving licence.
Carry out appropriate vehicle checks, routine maintenance and cleaning of vehicles.
Operation of the normal range of tools and equipment including powered hand tools, construction plant and machinery.
Completion of relevant paperwork and documentation including timesheets and job cards.
Where required, wear all appropriate uniform and protective clothing.
Ensure your own safety and the safety of your work colleagues, members of the public and visitors.
The role will require working predominantly outdoors, exposed to all weather conditions.
The role will require routine travelling between locations in Orkney where work is carried out.

(Career grade level 2)

Additionally, driving of vehicles of up to 7.5 tonnes gross weight requiring a class C1 licence, including tractors and other construction plant with simple attachments and undertake the appropriate vehicle checks, routine maintenance and cleaning.
Additionally, drive and be responsible for Large Goods Vehicles or other allocated vehicles which require a Class C licence and the operator to undertake the appropriate vehicle checks, routine maintenance and cleaning.

Responsibilities for All

Embody the Council Values of Accountable, Reliable, Considerate and Collaborative.	Participate in team meetings, 1 to 1s, supervision and good conversations process
Handle all information in confidence and in line with Data Protection requirements	Comply with the Council Employee Code of Conduct

Work safely to prevent risk to yourself and others	Comply with relevant professional body codes of practice/conduct
Ensure Equality, Diversity and Inclusion	Any other duties appropriate to your grade
Undertake mandatory and relevant training and development	Where required Support the Council's emergency response

Skills and Requirements

Must have

(Career grade 1)

Driving of vehicles up to 3.5 tonnes gross weight requiring a Class B licence.
Experience of carrying out Vehicle checks.
Full and current Class B Driving Licence and requirement to achieve Class C Driving licence within two years.
Experience of safe vehicle operation.
Experience of working with the public and colleagues.
Experience of completing paperwork.
Experience of lifting and handling.
Experience of general construction, building or roads maintenance.
Experience of operating normal range of tools and equipment including powered hand tools, construction plant and machinery.

(Career grade 2)

Driving of vehicles over 3.5 tonnes which require a full C Licence.
Experience of carrying out Vehicle checks.
Full and current Class C Driving Licence.
Experience of safe vehicle operation.
Experience of working with the public and colleagues.
Experience of completing paperwork.
Experience of lifting and handling.
Experience of general construction, building or roads maintenance.

Requirements of the Role

Disclosure/PVG:	Level 1	Convictions to Declare:	Current
Politically Restricted Post:	No	Sponsorship:	No
Work Additional Hours:	No	Term Time Post:	No