

Role Profile

Post Title:	Modern Apprentice (Countryside Ranger) SCQF 5
Grade:	Modern Apprentice
Date Created:	22nd February 2021

ROLE DEFINITION

To undertake a Modern Apprenticeship and contribute to the efficient and effective delivery of the service.

KEY TASKS AND RESPONSIBILITIES

Corporate Responsibilities

- Undertake individual role in line with the Council's Strategic Priorities and in compliance with the Council's corporate policies and procedures.
- Undertake any other reasonably required duties as instructed by Management or someone acting on their behalf, in addition to the role specific tasks & responsibilities detailed below.

Role Specific Tasks & Responsibilities

Under supervision and with support and guidance, the Modern Apprentice will undertake the following duties and responsibilities:

- Promote an understanding of the countryside, by assisting with the organisation of events, resources and promotional materials.
- Provide information and assistance to visitors, encouraging responsible behaviour.
- Undertake monitoring and assessment surveys of wildlife, conservation management work and maintenance requirements, public rights of way and visitor usage as required.
- Carry out environmental improvements, conservation and minor maintenance works.
- Assist in carrying out site patrols, noting and taking action on hazards/potential hazards which affect the countryside facilities.
- Assist in enforcing legislation and best practice measures to maintain safety and orderliness.



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- Assist in janitorial duties, including litter picking and its facilities are kept clean and tidy.
- Deal with queries and assist with the staffing of the Visitor Centre.



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ESSENTIAL / DESIRABLE CRITERIA

	Essential	Desirable	Evidence
Education and Qualifications	Three National 4 qualifications or equivalent (one of these qualifications must be in English)	First Aid qualification	- Application Form - Interview
Experience	Relevant knowledge and/or experience gained from education, voluntary or part time work	- Experience of engaging with the public/visitors/school groups and carrying out educational work on site - Experience of planning and organising events, guided walks and designing exhibitions and displays	- Application Form - References - Interview
Specialist Knowledge	Interest in wildlife conservation and countryside manage		- Application Form - Interview - Pre/Post-Interview Check (if appropriate)
Skills and Abilities	- Written and verbal communication - Ability to work on own or as part of a team		- Application Form - References - Interview
Other	- Ability to work on weekends on a regular basis - Ability to work occasional evenings		- Application Form - Interview - Pre/Post-Interview Check (if appropriate)



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Please be aware that the successful candidate must be able to travel throughout North Ayrshire (own car/public transport/pool cars etc) for work purposes, meetings, training courses etc.



OUR STAFF VALUES & BEHAVIOURS

Value	Behaviours
<u>Focus</u> we put our customers first we understand the bigger picture	• Provide excellent customer services • Meet and, where possible, exceed the expectations of internal and external customers • Understand the performance levels and standards required within our own role and strive to achieve and, where possible, exceed these • Know how the work we do fits into the overall performance of the Council
<u>Passion</u> we take pride in the jobs we do we are ambitious for our community	• Take ownership of our own actions and performance • Reflect on the work we do and consider how it could be improved • Have a positive impact on the lives of our customers and their communities • Push the boundaries to help our customers and communities realise their potential
<u>Inspiration</u> we all look for better ways to deliver our services we achieve the best results by working together	• Find new ways to deliver improvements, efficiencies and value for money • Embrace change with enthusiasm and creative ideas • Work together and creatively produce the best outcomes for our customers and communities • Plan all activities with the end goal in mind

