



January 2015

1. JOB IDENTITY

Post Title:	Mechanic	Service:	Infrastructure Services
Section:	Fleet	Grade:	JA Eng Craft
Reports to:	Repair Depot Supervisor		

2. JOB PURPOSE

- Responsible for the service, repair and maintenance of Aberdeenshire Council and other parties vehicles, plant and equipment
- There is a responsibility for the post holder to work toward continuous improvement of the post for the benefit of the Service and the organisation

3. CORE RESPONSIBILITIES / DUTIES

- Inspect, service, maintain and repair vehicles, plant and equipment within repair depots and off-site, or at the roadside in the case of breakdowns
- Undertake such work in a safe and proper manner ensuring Repair Depot Standards are maintained

4. QUALIFICATIONS AND TRAINING

- Essential:**
- Time served Qualification
 - Current valid Driving Licence
- Desirable:**
- MOT tester
 - LGV Driving Licence

5. EXPERIENCE

- Essential:**
- Proven experience in maintaining various types and sizes of vehicles and plant
- Desirable:**
- Experience in the maintenance of specialist Local Authority vehicles and plant e.g. refuse collection, winter maintenance

7. KNOWLEDGE AND SKILLS

- Essential:**
- Customer focused
 - Good communication and interpersonal skills
 - Ability to make decisions
 - Ability to work on own initiative and as part of a team

8. ADDITIONAL REQUIREMENTS

Driving Compliance	AC vehicle driver This post has responsibility for and is required to drive Aberdeenshire Council vehicles. The preferred candidate will be required to produce a current, valid driving licence. An offer of employment by Aberdeenshire Council will be subject to the outcome of this check being satisfactory. The employee will also be required to produce their licence, on request, at periodic intervals. Should the employee's driving licence be withdrawn, for whatever reason, it may be necessary to terminate the employee's appointment.
Politically Restricted	Not applicable to this post