

Job Description

Job Title Aquatics Instructor

Level 5

Service Sports and Leisure

Job Purpose

Under the direction of the Team Leader, be responsible for the delivery of high quality sports instruction.

Date: June 2021



Post Responsibilities:

- To apply and adhere to council policies and procedures
- Ensure adherence to relevant legislation, external policy and safe practices
- Continually monitor and evaluate practices to ensure quality service provision and service improvement
- Contribute to service improvement to ensure a best value, customer focussed approach to service delivery
- Responsible for ensuring information and advice is communicated in a clear, concise and accurate manner through written and verbal communication
- Provide continuity of coaching
- Deliver a sports programme according to the guidelines and standards set
- Develop and promote appropriate council sports programmes and awards schemes
- Ensure all administration relevant to the sports programme is kept up to date and completed on time
- Group individuals within sessions to ensure delivery standards meet the needs of the individual
- Maintain qualifications in line with the National Governing Bodies continued professional development policy

Possession of:

- SSTQ or equivalent
- Evidence of CPD desirable
- Moving and handling training desirable

Substantiated ability to:

- Travel efficiently and effectively between various work locations.
- Meet the standards of performance required under the Values and Behaviours of South Ayrshire Council



Demonstrable experience of:

- Excellent written and verbal communication skills
- Being responsive to the needs and demands of customers
- Working on their own initiative but also as part of a team
- Good organisational skills with the ability to manage own workload
- An awareness of Health & Safety in the workplace, experience of working in a demanding environment, ability to meet targets and deadlines and an ability to motivate self and others within the team, and to lead and direct sports participants all desirable.
- Mentoring and supporting newly qualified coaches, desirable

In terms of the Protection of Vulnerable Groups (Scotland) Act 2007, this post is designated as Regulated Work. Consequently, in order to undertake the duties of this post, you must hold Membership of the Protecting Vulnerable Groups (PVG) Scheme.

If you are charged with any offence, or are involved in any activity which may have implications for your membership of the PVG Scheme, you must immediately notify your Line Manager.

Applicants must be able to recognise and report concerns about the wellbeing of children and vulnerable service users and be able to maintain appropriate professional relationships with service users.

