

Job Description

Job Title Driver/Escort

Level 4

Service Health and Social Care Partnership

Job Purpose

To support the provision of a safe, comfortable and efficient transport service to service users within South Ayrshire Council.

Date: March 2016



Post Responsibilities:

- To have responsibility for the safe transportation by vehicle of customers to and from their respective homes to South Ayrshire Council establishments and services acting as an Escort as and when required.
- To undertake the transportation of goods, equipment and other miscellaneous items by vehicle for delivery to respective clients/units across the authority and to use appropriate equipment for the safe unloading of respective vehicles.
- To be responsible for daily vehicle maintenance checks and cleaning of vehicles allocated for their duties, including the completion of any relevant paperwork associated with customer service needs.
- To provide appropriate support when required to units in the undertaking of non-personal care tasks to individuals and other miscellaneous tasks as directed by their Line Manager and/or the Unit Team Leader.
- To participate in on-going training as directed for the maintenance and development of relevant skills for the proper delivery of the duties of a Driver/Escort including the MIDAS certificate to maintain on-going certification.

Possession of:

- Candidates must have a good standard of education.
- Candidates must hold a current driving licence appropriate to the assigned vehicle. The minimum being a licence that includes Category D1 with some vehicles requiring a licence that includes PCV / Category D.

Substantiated ability to:

- Communicate effectively using both written and verbal forms of communication.
- Must be able to demonstrate experience in working with vulnerable and challenging groups and the ability to deal with diverse situations.
- Meet the standards required under the Values and Behaviours of South Ayrshire Council.

Demonstrable experience of:

- Experience of driving professionally
- Must be able to demonstrate an ability to work on own initiative but also part of a team



- Proven ability of being responsive to the needs and demands of customers
- Must have initiative, personal drive and be flexible
- Ability to work to tight timescales and remain calm under pressure
- Must be able to demonstrate a high level of discretion
- Knowledge of vehicle mechanics and loading/unloading of vehicles using mechanical aids
- An awareness of Health & Safety in the workplace

Applicants must be able to recognise and report concerns about the wellbeing of children and vulnerable service users and be able to maintain appropriate professional relationships with service users.

