

JOB OUTLINE	
JOB TITLE: Family Support Worker – Outreach	JET CODE: 4045
SERVICE: Support & Intervention	
DIVISION: Children's Services	
REPORTING TO: Team Leader - Support & Intervention Family Support Team	
RESPONSIBLE FOR: None	
JOB PURPOSE: As part of a team provide direct family support to maintain children and young people in their family environment and/or support the prevention of placement breakdown or escalated service provision.	
MAIN DUTIES: Be responsible for an agreed caseload, undertaking intervention and assessment, care planning, care management and review of cases. Be available (as part of a Team), at times of need to contain family crises to mitigate against family breakdown. Work flexibly and creatively to support families and carers to overcome difficulties and stay together. Working on complex cases alongside and under the supervision of Team Leader and other team members you will carry out clearly identified tasks and case support. Work effectively and proactively in co-operation with other departments, agencies and other relevant professionals. Assist in the planning and implementation of preventative intervention packages aimed at maintaining Children/Young People in their own homes and avoiding the need to accommodate those children/young people and prevent placement breakdowns. Under supervision and guidance compiling reports for Children's Hearings, Case Conferences and other forums and maintaining appropriate records and files. Provide practical support and advice to service users including signposting and/or liaising with appropriate agencies such as housing and benefits on behalf of service users. Provide practical support and advice to service users on childcare, household management, children's education, budgeting and managing finances. Use knowledge and skills to encourage parents, Children and Young People to manage their home environment and behaviour appropriately	

Undertake relevant training to maintain and improve your knowledge and skills and contribute to the learning and development of others.

Maintain personal development, keeping up to date with legislation, best practice and completing training as required.

Be aware of relevant health and safety responsibilities and duties and comply with Council policy.

Any other appropriate duties as requested by Management commensurate with the grade for the post.

ESSENTIAL REQUIREMENTS FOR THIS ROLE

Education:

- You must be educated to at least HNC/SVQ 3 (SCQF 7) in Social Care or another relevant discipline **and** able to demonstrate equivalent knowledge, skills and competencies gained through relevant experience.

Disclosure Scotland:

- This role requires **PVG clearance** for regulated work with children and protected adults. East Lothian Council will submit a PVG application on behalf of the preferred candidate and receipt of the subsequent PVG certificate will be **required prior to commencement**.

Scottish Social Services Council:

- None

TEAM RESPONSIBILITIES:

This service seeks to support the maintenance of Young People in their family environment, and/or support the prevention of placement breakdown or escalated service provision. We seek to reduce the number of Children and Young people requiring to be accommodated by the department in a crisis.

The Intensive Outreach Service will work directly with Children, Young People and their families to strengthen connection and increase resiliency. As part of the Intensive Outreach Service Team, you will provide a professional, sensitive, relational-based and outcome-focused support to Children, Young People and their families, who are on the cusp of care.

PERSON SPECIFICATION		
Attributes	Essential	Desirable
Education, Registration & Training	You must be educated to at least HNC/SVQ 3 (SCQF 7) in Social Care or another relevant discipline and able to demonstrate equivalent knowledge, skills and competencies gained through relevant experience. Willingness to undertake de-escalation training e.g. Team Teach once in post. This role requires PVG clearance for regulated work with children and protected adults. ELC will submit a PVG application on behalf of the preferred candidate and receipt of the subsequent PVG certificate will be required prior to commencement. As you are required to travel to manage a workload, you must hold a current driving license and/or have access to a vehicle.	
Previous Experience (Paid & Voluntary Work)	Experience of working with vulnerable or challenging young people	Direct relevant experience of working in a residential service with young people Experience of working with a range of agencies
Knowledge/ Skills /Competencies	Knowledge of child care legislation An excellent understanding of child development and the needs of children Numeracy and literacy skills A Skilled user of Microsoft Office Effective verbal and written communication skills Effective organisational and time management skills	

Personal Qualities	Ability to work on own initiative and as part of a team Willingness to undertake personal and professional training and development, as required. Ability to maintain confidentiality relating to sensitive or personal matters Ability to work without close supervision Ability to form positive relationships with users and other professionals Ability to work flexibly as part of a team	
Council Behaviours	We are Person Centred We Initiate and Embrace Change We Strive to be the Best we can be We make things Happen We work Together	