



January 2016

1. JOB IDENTITY

Post Title:	Foreman Mason	Service:	Infrastructure
Section:	Roads & Landscape	Grade:	BA Craftsmen + 5%
Reports to:	Construction Supervisor		

2. JOB PURPOSE

- Supervise and control a squad involved in construction works, including undertaking mason duties, within maintenance and new build works throughout Aberdeenshire

There is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the organisation

3. CORE RESPONSIBILITIES / DUTIES

- Supervise construction works, including the day-to-day management of a squad of masons and labourers.
- Undertake mason duties, as required.
- Liaise with Technical Staff.
- Deputise for the Construction Supervisor during holidays and other periods as required by the Principal Construction Engineer.

4. QUALIFICATIONS AND TRAINING

- Essential:**
- Time served Craftperson, or a person who has been employed as a Craft Operative for a significant period in a Civil Engineering Discipline.
 - Knowledge of Health and Safety Standards
- Desirable:**
- Competency and/or Training Certificates in the use of construction small plant e.g. concrete cutting saws etc.
 - Scaffold Safety Inspection Certificate

5. EXPERIENCE

- Essential:**
- Significant experience on Civil Engineering and Building Projects
 - Experience in concreting, steel fixing, shuttering, stone and blockwork building, pointing and road works
- Desirable:**
- Experience of being in charge of a team/squad

6. KNOWLEDGE AND SKILLS

- Essential:**
- Supervisory skills and ability to control a team in the completion of tasks
- Desirable:**
- Knowledge of winter maintenance and road marking techniques
 - Knowledge of plant and machinery

7. ADDITIONAL REQUIREMENTS

Driving Compliance	AC vehicle driver This post has responsibility for and is required to drive Aberdeenshire Council vehicles. The preferred candidate will be required to produce a current, valid driving licence. An offer of employment by Aberdeenshire Council will be subject to the outcome of this check being satisfactory. The employee will also be required to produce their licence, on request, at periodic intervals. Should the employee's driving licence be withdrawn, for whatever reason, it may be necessary to terminate the employee's appointment.
Politically Restricted	Not applicable to this post