



April 2017

1. JOB IDENTITY

Post Title:	Public Convenience Cleaner	Service:	Business Services
Section:	Cleaning	Grade:	Technical Operative B
Reports to:	Area Supervisor		

2. JOB PURPOSE

- Responsible for opening and closing premises, cleaning premises to required` standard. This role may require flexible, evening and weekend working

There is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the organisation.

3. CORE RESPONSIBILITIES / DUTIES

- Ensure facility is open as per opening hours and secured at end of shift
- Clean facility to required standard
- Ensure proper stock replenishment
- Ensure any operational issues e.g. damage / faults / repairs to the facility or equipment are reported

4. QUALIFICATIONS AND TRAINING

Essential:

- Desirable:**
- Educated to a good general standard

5. EXPERIENCE

- Essential:**
- Cleaning experience

- Desirable:**
- Experience in the use of mechanical equipment

6. KNOWLEDGE AND SKILLS

- Essential:**
- Ability to work on own initiative

- Desirable:**
- Awareness of health and safety issues

7. ADDITIONAL REQUIREMENTS	
Driving Compliance	Not applicable to this post
Politically Restricted	Not applicable to this post
Work Smart	This position is designated as a 'Fixed' post as detailed on the Worksmart website – http://worksmart.aberdeenshire.gov.uk/