

JOB DESCRIPTION - NEIGHBOURHOOD SERVICES

IDENTIFICATION

Post Title:	Large Goods Vehicle (LGV) Driver	Post Ref:	
Section:	Environmental Protection Waste Services Section	Grade:	6
Responsible to:	Supervisor/Operations Controller		
Responsible for:	None		

JOB PURPOSE

You will drive a range of vehicles (including 26 tonne refuse collection, 2-axle skip loader, 4-axle 32 tonne RORO hook lift and a range of less than 7.5 tonne vehicles) operated by the Waste Services section in an efficient and safe manner and carry out all relevant safety checks associated with the vehicles.

PRINCIPAL WORKING CONTACTS

Refuse Collectors
Chargehand Refuse Collectors
Recycling Centre attendants
Plant Operatives
Chargehand Plant Operatives
Refuse Collection/Refuse Disposal Supervisors
Operations Controllers

MAIN DUTIES

Ensure that the allocated vehicle is in a fit and serviceable condition and carry out all drivers' checks (replenishing oil/water levels etc.) prior to operating the vehicle.

Comply with the regulations governing driving and the use of goods vehicles with respect to safe loading and unloading.

Comply with regulations governing driver's hours.

Check that all safety equipment including personal protective equipment is worn.

Check that safe systems of work and risk assessments are adhered to and safe working practices are adopted in accordance with instructions given, particularly the use of a banksman when reversing.

Adhere to site method statements and traffic management at all disposal points.

Work as part of a team on Refuse Collection Operations and assist where required.

Ensure that the vehicle allocated is maintained to a clean standard by regular external washing and clearing/cleaning of chassis, body and body hopper.

Carry out end of day checks and report all defects to Supervisor/Operations Controller and Fleet Workshops.

Review the safe operation of mechanisms on the vehicle and report any faults to the supervisor.

Complete paperwork and documentation as required which can include driver records and cards, tachographs and logbooks.

Report immediately all 'at work' vehicle accidents.

OTHER DUTIES

This job description is a broad picture of the post at the date of preparation. It is not an exhaustive list of all possible duties and it is recognised that jobs change and evolve over time. Consequently, this is not a contractual document and the postholder will be required to carry out any other duties to the equivalent level that are necessary to fulfil the purpose of the job.

PERSON SPECIFICATION

POST TITLE: Large Goods Vehicle (LGV) Driver

DIVISION/DEPARTMENT SECTION: Environmental Protection Waste Services Section

	ESSENTIAL REQUIREMENTS	DESIRABLE REQUIREMENTS	METHOD OF ASSESSMENT
PROFESSIONAL/ EDUCATIONAL QUALIFICATIONS	Basic numeric and reading/writing skills. Current LGV licence. (Category C) (Level ?) Driver Certificate of Professional Competence (CPC).		Application Form Interview
RELEVANT WORK/OTHER EXPERIENCE	Experience as a LGV driver. Experience of working unsupervised and as part of a team. Experience of working under pressure. Experience of adhering to method statements/traffic management procedures.	Relevant driver training. Manual Handling skills. Experience as a refuse collector.	Application Form Interview
PARTICULAR SKILLS/ABILITIES	Good customer service.	An awareness of Health and Safety issues related to refuse collection.	Application Form Interview
PERSONAL QUALITIES	Good communication skills. Good time keeper.		Application Form Interview
ANY ADDITIONAL JOB RELATED REQUIREMENTS	Prepared to be adaptable to meet requirements of the job. Willing to undergo training. Flexibility to operate at different sites & locations as required and ability to work at weekends.	Knowledge of streets.	Application Form Interview