

Job Profile

OVERVIEW:

Job Title:	Cleaner
Grade:	FCLW £24,740 (pro-rata)
Location:	Fife Wide /
Reports to:	Duty Manager
	Fife Sports and Leisure Trust has agreed to incorporate the Scottish Local Government Living Wage. As a result, you will be paid at least the Scottish Local Government Living Wage (£13.18 per hour) as defined by COSLA for all the hours you work. If the hourly rate of pay for the post is less than the Scottish Local Government Living Wage rate a supplement will be paid.

ABOUT THE ROLE:

To assist members of the public and ensure that designated areas within the Leisure Centre are kept clean, tidy and safe

YOUR IMPACT

1. To clean all internal and external sports areas as appropriate and other parts of the building
2. To ensure all the equipment and fittings in these areas are kept clean
3. To pick up litter and tidy the area surrounding the external of the building
4. To patrol the building in order to carry out routine cleaning maintenance
5. To supervise the general safety and behaviour of the public to prevent injury, misuse or damage to the facilities
6. To undertake these duties in other Leisure Centres when required

OTHER IMPACT:

The Jobholder may be required to perform duties appropriate to the job, other than those given in the job profile. The particular duties and responsibilities attached to a job may vary from time to time without changing the overall purpose of the job and would not, therefore, justify reconsidering the grade of the job. Such variations would be reflected in an updated job profile.
(A flexible approach to working hours is required as evening and weekend work may be necessary)

WHAT YOU WILL BRING:

Skills, Knowledge, Qualifications and Experience	Method of Assessment	E	D
Relevant experience of working with the public	Application form Interview	X	
Experience of working within a leisure environment	References		X
Previous working in a cleaning position			X
Good level of general education	Application form Interview	X	
Willing to attend training	References	X	
First Aid qualification			X
Able to work alone and as part of a team	Interview References		X
Demonstrate a knowledge of customer care requirements			X
Enthusiastic			X
Friendly personality	Interview	X	
Able to relate well to members of the public		X	
Able to communicate effectively		X	
Ability to provide regular and effective service.	References Pre-employment health screening	X	

E= Essential Criteria D = Desirable Criteria

APPOINTMENT CONDITIONS:

- Eligibility to work in the UK
- Qualifications relevant to the post
- 2 References
- Pre-employment Health Screening
- Criminal Convictions Self Declaration form
- Driving licence (if applicable)
- Level 1 Disclosure

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heart
of all we do...***