

PERSON SPECIFICATION

Guidelines for applicants:

Each point of this person specification will be assessed throughout the recruitment process. It has been indicated beside each point whether the criteria will be assessed through the application form or at interview.

POST OF: SKILLS COACH	ESSENTIAL	DESIRABLE	EVIDENCE
EDUCATIONAL ATTAINMENTS	Educated to SCQF level 7 (e.g. HNC) in a professional cookery discipline or SCQF level 6 (e.g. SVQ Level 3) if evidence of significant relevant work experience within the professional cookery industry. Evidence of continuous professional development within the professional cookery industry.		Application Certificates
WORK EXPERIENCE	Relevant professional cookery industry experience. Experience of supporting others in an educational or workplace setting. Experience of delivering group work or individual sessions. Understanding of key skills required for	Experience of supporting others with additional needs. Experience of working in a supportive role. Understanding of key employability skills. Experience of working with support	Application Interview

	the workplace and to work within the professional cookery industry. Understanding of barriers to employment or education for some. Experience of leading on assignments and projects.	agencies.	
GENERAL ABILITIES	Excellent communicator Competent in use of ICT packages including Office 365 Empathetic Innovative Coaching Skills Excellent record keeper	Ability to deliver virtual workshops	Application Interview
SPECIFIC APTITUDES	Experience of group work delivery Ability to work to deadlines Working within a team setting	Experience of mentoring Understanding a person-centred planning approach	Application Interview

MOTIVATIONAL & PERSONAL TRAITS	Approachable Solution focussed A “can do” attitude A desire to support students into the professional cookery industry		Interview
CIRCUMSTANCES	May be required to work evenings		Interview