



July 2024

1. JOB IDENTITY

Post Title:	Social Worker Children & Families	Service:	Communities
Section:	Childcare / Community Care	Grade:	Practitioner K
Reports to:	Team Manager		

2. JOB PURPOSE

- Provide a professional field social work services to children, families, individuals and groups within current legislation, policies and procedures of Aberdeenshire Council through working in partnership with service users, other professionals and agencies within the wider community

There is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the organisation

3. CORE RESPONSIBILITIES / DUTIES

- Assessment, care planning, provision and / or commissioning of services to children in need, including those with disabilities, those who require protection or at risk, looked after children and their families
- Direct work with children, families and individuals
- Application of professional interviewing techniques, information gathering and therapeutic intervention directly with children and their families
- Carry out statutory and agency responsibilities including report writing and care plans
- Maintain record keeping systems in line with corporate and statutory records management standards
- Purchase of goods or services in accordance with financial procedures

4. QUALIFICATIONS AND TRAINING

- Essential:**
- BA Honours degree in Social Work or equivalent
 - On appointment all Newly Qualified Social Workers will be required to attend Aberdeenshire Council's Mandatory Newly Qualified Social Work programme as well as present their Individual Learning Plan (ILP) to the Line Manager.
 - All Social Workers must be registered with the SSSC before being appointed.

5. EXPERIENCE

- Essential:**
- Significant experience of working with children and families
 - Experience of child development
 - Ability to draft clear and concise reports for management and speak in support of these

- Desirable:**
- Post qualified social work experience in a rural area
 - Recent experience in a child care setting
 - Post qualified experience in Child Protection

6. KNOWLEDGE AND SKILLS

- Essential:**
- Understanding and knowledge of the Children's Act 1995 and Child Protection Practices
 - Ability to work co-operatively with service users, external agencies and social work colleagues individually and as a team member
 - Good verbal and written communication skills
 - Resilience, flexibility and the ability to work purposefully under pressure
 - Commitment to non-discriminatory practice
 - Ability to travel
- Desirable:**
- Ability to use Information Technology
 - Positive approach to change and innovation

7. ADDITIONAL REQUIREMENTS

Driving Compliance	Authorised Car User It is a material condition of employment for this post that the employee holds a current full driving licence and has a car available, whenever required, in order to undertake the full range of duties of the post. As such, the post is designated as an authorised car user and will be entitled to receive mileage payments. The employee will also be required to produce their licence, on request, at periodic intervals. Should the employee's driving licence be withdrawn, for whatever reason, it may be necessary to terminate the employee's appointment.
Politically Restricted	Not applicable to this post