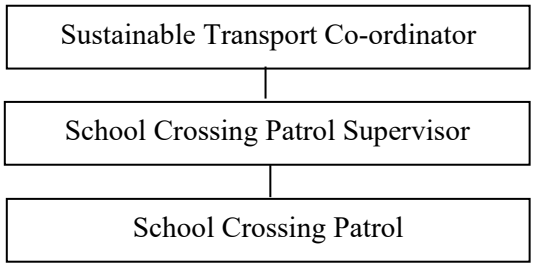
JOB DESCRIPTION

Section A Job definition

Job title: School Crossing Patrol
Service: Place Services
Section: Transport Planning
Location: Kincardine Rd at Primary School (Serving Carronshore PS)
Grade: **B**
Post Ref: DS0170

Section B Organisational relationship

Responsible to Transport Planning Manager via School Crossing Patrol Supervisor.



Section C Job purpose

To ensure the safety of children and/or members of the public crossing the road at designated point at specified times.

Section D Key Responsibilities

To carry out the Council's policy with regard to the SCP Service which includes Health & Safety Procedures.

To use all uniform and equipment provided for the safety of self, children and all other members of the public, especially when stopping traffic on the road.

Where flashing lights are sited, a School Crossing Patrol is required to switch them off and on prior to commencing duty and at the termination of duty.

Maintain control over children who are waiting instructions to cross.

Report any problems or difficulties to the supervisor.

To attend patrol point at short notice in the event of unscheduled school closures.

Section E **Accountability**

Responsible for safe crossing of children and adults at a specified location and time.

Section F **Knowledge, Skills & Experience**

A good understanding of road use and traffic awareness is essential.

Must be punctual and dependable and have an ability to communicate well with children and the public.

Previous experience of working with children and/or the public is desirable

Gaelic speaker - desirable

Section G **Demands**

This job requires contact with vulnerable groups therefore you will require to gain/maintain PVG scheme membership.

To be able to attend at short notice in all weather conditions in case of emergency school closures.

To behave in a courteous and professional manner with respect to children and adults waiting to cross the road.

Section H **Communications and Contacts**

Internal: School Crossing Patrol Supervisor, School teachers & school staff.

External**:** School Children, Parents and other members of the public.

Section I **Environment**

To be able to stand throughout the duty period and be prepared to withstand exposure to all weather conditions and will be available to attend quickly at short notice in case of emergency school closures.

Any leave is to be taken during the school holiday period.

Section J **Approval**

Approved by: Christopher Cox
Transport Planning Manager

Approval Date: 09.01.23