



April 2024

1. JOB IDENTITY

Post Title:	Supported Living Care Assistant	Service:	Health & Social Care
Section:	Learning Disabilities / Adult Day Services	Grade:	Care Worker F
Reports to:	Supported Living Manager		

2. JOB PURPOSE

- Provide a high standard of physical and / or emotional care whilst promoting equality for all individuals

This role requires flexible, evening and weekend working

There is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the organisation

3. CORE RESPONSIBILITIES / DUTIES

- Enable service users to access and make use of available services, resources and information to promote independent living
- Contribute to the assessment, planning and implementation of recommendations from reviews
- Liaise with multi-disciplinary team members regarding service users reviews and update support plans
- Attend GP, dentist and hospital appointments with service users and record appointments in daily contact records and support plans
- Undertake personal care and cleaning for clients who require assistance
- Encourage service users to take an active part in the running of their home
- Undertake key working duties to ensure continuity of care is provided
- Undertake risk assessments for clients and report and deal with any health and safety issues
- Assist service users to budget and pay household bills
- Use of approaches to manage behaviours that challenge in care settings

4. QUALIFICATIONS AND TRAINING

- Essential:**
- SVQ 2 or equivalent in Health and Social Care
 - Registered with the SSSC or obtain SSSC registration within 3 months of taking up post
 - Ability to undertake mandatory training
- Desirable:**
- Recognised Social Work or Nursing qualification
 - Food Handling qualification
 - First Aid qualification

5. EXPERIENCE

- Essential:**
- Experience of working with people either in residential or a community setting
- Desirable:**
- Experience of assessment of needs of people with learning disabilities

6. KNOWLEDGE AND SKILLS

- Essential:**
- Knowledge of the physical and emotional needs of people with learning difficulties
 - Comfortable with undertaking intimate personal care
 - Customer focused with excellent organisational, interpersonal and communication skills
 - Ability to establish, maintain and develop effective working relationships with service users
 - Capacity to cope with demanding work, both from a physical and emotional perspective and ability to work on own initiative and as part of a wider team
- Desirable:**
- Knowledge of Health and Safety in the workplace

7. ADDITIONAL REQUIREMENTS

Driving Compliance	Not applicable to this post
Politically Restricted	Not applicable to this post