

JOB DETAILS FORM

JOB OUTLINE	
JOB TITLE: Amenity Operative – Arborist (Qualified)	JET CODE: 7982
DIVISION: Partnership & Services for Communities	
SERVICE/BUSINESS UNIT: Infrastructure – Amenity Services	
REPORTING TO: Head Operative – Forestry	
RESPONSIBLE FOR: N/A	
JOB PURPOSE: Working within the Council's Tree Team to provide front-line delivery of a full range of practical arboricultural & woodland management operations across East Lothian.	
MAIN DUTIES: <ul style="list-style-type: none"> Tree Surgery Works from rope & harness and from mobile elevated work platform (e.g. pruning, dismantling, dead wooding, thinning, reducing) Tree felling Tree pruning Stump Grinding Wood chipping Strimming Tree Planting Young tree maintenance Emergency tree work due to storm damage Woodland thinning Herbicide spraying Hedge cutting Mulching. Maintenance of related plant and equipment Occasional involvement in grounds maintenance & street sweeping activities. Accurate completion of records and paperwork relating to the service Responsible for passing on information and demonstrating skills, ensuring prepared job programmes are delivered and standards of work are maintained on designated daily tasks and ensuring colleagues work in accordance with current health and safety policy, guidelines and procedures To ensure that all the above is carried out in a manner that presents no risk to themselves, colleagues or the general public and is in accordance with all current legislation, Council procedures and guidelines Services such as those provided for weather emergency, burials, events and street sweeping often require staff to work out with the normal working week at evenings and 	

weekends. To ensure the continued smooth delivery of these services, the post holder will require to co-operate with the scheduling of overtime and periods of annual leave, thus ensuring an even spread of work throughout colleagues in the squad.

- Any other appropriate duties, as requested by Management, commensurate with the grade for the post

ESSENTIAL REQUIREMENTS FOR THIS ROLE

Qualifications/Experience:

- SVQ3 in related discipline or equivalent experience gained through employment.
- Jobholders must also hold the following certificates:
- City and Guilds Level 2 Certificate – Competence in chainsaw maintenance in cross cutting
- City and Guilds Level 2 Certificate – Competence in Cross-cut timber using a Chainsaw
- City and Guilds Level 2 certificate - Competence in Felling and processing trees up to 380mm
- City and Guilds Level 2 Certificate – Competence using a Chainsaw from a Rope and Harness
- City and Guilds – Level 2 Certificate in Climbing Trees and Aerial rescue

Disclosure Scotland:

- N/A

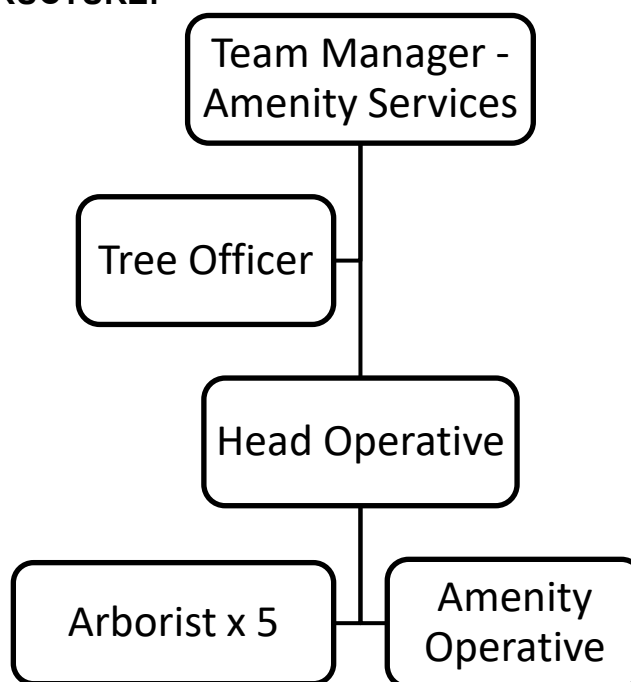
Scottish Social Services Council:

- N/A

TEAM OBJECTIVES:

To provide front-line practical tree and woodland management works in line with the Council's tree management practices and policies.

ORGANISATIONAL STRUCTURE:



PERSON SPECIFICATION		
Attributes	Essential	Desirable
Education, Registration & Training	<p>SVQ Level 3 in a related discipline (provide examples of discipline), or able to demonstrate equivalent knowledge, skills and competencies gained through relevant industry experience.</p> <p>A current driving license is required (CAT B minimum)</p> <p>City and Guilds Level 2 Certificate – Competence in chainsaw maintenance in cross cutting</p> <p>City and Guilds Level 2 Certificate – Competence in Cross-cut timber using a Chainsaw</p>	<p>NPTC CS40 - carry out pruning operations (aerial)</p> <p>NPTC 309 - sectional felling/rigging techniques</p> <p>Pesticide Application Certificate PA1 / PA2 and/or PA6 and/or PA9</p> <p>Certificates of competence for using Woodchipper</p> <p>Certificates of competence for using Stump Grinder</p> <p>Certificates of competence for using</p>

	<p>City and Guilds Level 2 certificate - Competence in Felling and processing trees up to 380mm</p> <p>City and Guilds Level 2 Certificate – Competence using a Chainsaw from a Rope and Harness</p> <p>City and Guilds – Level 2 Certificate in Climbing Trees and Aerial rescue</p>	<p>Mobile Elevated Work Platform</p> <p>Lantra First Aid +F qualification</p>
Previous Experience (Paid & Voluntary Work)	<p>Experience in arboriculture or similar outdoor operational work</p> <p>Experience working safely at height</p> <p>Ability to work in an outdoor environment</p> <p>Experience engaging with the public and responding appropriately to enquiries or complaints</p> <p>Familiarity with basic amenity maintenance tasks</p> <p>Operation of a wide range of hand tools</p> <p>Competent in the safe use of arboricultural hand tools</p> <p>Capable of driving maintenance vehicles, including vans and trailers</p>	<p>Skilled in plantsman ship and/or Fine Turf maintenance</p> <p>Local Authority Maintenance experience</p> <p>Skilled in a wide range of Amenity Maintenance duties</p> <p>Operation of a range of Ride On equipment</p> <p>Supervising small work groups to ensure compliance with Standards</p>
Knowledge/ Skills /Competencies	<p>Knowledge of current Arboriculture & Forestry practices</p> <p>Able to demonstrate safe working practices</p> <p>Ability to read instructions, plans</p>	<p>Safe and efficient use of a wide range of powered and walk behind equipment</p> <p>Safe and efficient use of a range of Ride On</p>

	<p>Specifications.</p> <p>Able to deliver hands on training</p> <p>Able to undertake basic machinery repairs and maintenance</p> <p>Implement work programmes</p> <p>Complete basic paperwork pertaining to the service</p> <p>Able to follow set tasks</p>	<p>Equipment</p> <p>Basic grounds maintenance skills such as litter control, weeding, grass cutting etc.</p> <p>Wide grounds skills such as planting, pruning, spraying etc.</p>
Personal Qualities	<p>Work as an individual or part of a team</p> <p>Work with minimum supervision</p> <p>Take operational decisions with minimum supervision</p> <p>Flexible towards the needs of the Service / Team</p> <p>Full Customer care skills to take ownership of complaints</p>	
Council Behaviours	<p>We are Person Centred</p> <p>We Initiate and Embrace Change</p> <p>We Strive to be the Best we can be</p> <p>We make things Happen</p> <p>We work Together</p>	

