

Job Description

Job Title	Crisis Response Worker		
Section	TARA	Date Reviewed	September 2023

Post Details

Reporting to: Service Manager

Main Purpose of the Job:

To provide an on-call response to out of hours referrals to the TARA (Trafficking Awareness Raising Alliance) Service in order to support adult (over 18 yrs) female victims of Trafficking for Commercial Sexual Exploitation recovered across Scotland, this will also include responding to law enforcement led operations. To provide an on-call response and coordination with colleagues if required once every 5 weeks for a 7-day period outside of office hours.

Main Duties and Responsibilities:

- To provide a professional and timeous response to urgent requests from various organisations for advice, guidance and support, including transportation and accommodation of female Potential Victim of Trafficking (PVoTs) recovered across Scotland
- To provide telephone and/or frontline face-to-face support to women when required, to assess if this must be undertaken in pairs and coordinate with colleagues if necessary
- To assess if TARA safe accommodation, dependent on needs, is required and appropriate. If accommodation is required but TARA accommodation is not available this may include the use of Migrant Help accommodation or hotels
- To negotiate with Police Scotland and support networks to ensure best practice in the emergency care of victims of trafficking for commercial sexual exploitation
- To liaise with external support services' colleagues across Scotland when appropriate to provide short term local crisis support and safe accommodation
- To conduct crisis risk and needs assessments ensuring proper recording procedures are maintained
- To liaise with Police Scotland when appropriate to ensure comprehensive risk assessments are completed including safe areas for accommodation
- To arrange emergency primary health care if required
- To provide an emergency clothing pack
- To ensure a full handover to the Management at the earliest opportunity using professional discretion as to e-mail or verbal updates as soon as possible/ the following day
- To be responsible for ensuring phone is always charged and functional whilst on call
- To attend weekly handover meetings with full time and other Crisis Response colleagues
- To undertake driving duties using Council pool cars
- To participate in training, induction and supervision sessions as required
- To undertake additional hours as required supporting large-scale Police Scotland/Home Office operations
- To ensure the confidentiality and security of all information in accordance with the requirements of the Data Protection Act 1998.
- To comply with the Council's Equality Policy.
- To ensure that the duties and/or responsibilities, as defined in the Council's Health & Safety Policy are implemented within the sphere of operation of the post with particular reference at all times to the Health & Safety of employees and members of the public.
- To carry out any other duties relevant to the post, as and when required to suit the Council's directives and objectives, subject to any reasonable adjustments under the Equality Act 2010.

This is not an exhaustive list of duties and you will be expected to perform different tasks as necessitated by your changing role within the organisation and the overall business objectives of the organisation. The job description will be reviewed and amended, in consultation with the postholder, as duties and responsibilities change.