JOB DESCRIPTION - NEIGHBOURHOOD SERVICES

IDENTIFICATION

Post Title:	Mechanical Sweeper Driver (Medium)	Post Ref:	
Section:	Environment - Street Scene	Grade:	5
Responsible to:	Area Officers Chargehand		
Responsible for:			

JOB PURPOSE

To drive allocated small mechanical sweeper and carry out all street sweeping on roadways, footpaths, all other open spaces and cemeteries as required.

May also be involved in operating a number of different vehicle types within the city including vans, cage vehicles and electric vehicles carrying out a full range of Street Cleansing tasks across the city.

PRINCIPAL WORKING CONTACTS

Area Manager
Area Officer
Appropriate staff within the Environment Division
Members of the Public

MAIN DUTIES

Operates in a designated area and be responsible for the safe use of the compact mechanical sweeper. Drive in accordance with the Highway Code.

Undertake appropriate checks to ensure that the machine is in a roadworthy condition including completing logbooks and that any defects are reported to Area Officer and Workshop/Fleet Dept.

Responsible for ensuring that the vehicle is clean (both externally and internally).

Manually remove obstructions from path of the sweeping equipment which could damage the mechanism of the machine.

Disposal of waste collected in the correct manner.

Ensure designated routes are followed and swept to the required standard.

Adhere traffic management.

Ensure appropriate PPE is used at all times, having a high regard for personal, members of the public and colleagues' health and safety. Adhere to all Health and Safety policies and procedures.

Undertakes other tasks as required such as leaf clearance, salting of paths and snow clearance, bin emptying to include the removal of all litter, dirt, dog fouling from public spaces (including roads, pavements, shopping precincts and parks) or other tasks as directed by management.

Report any issues in your area that you deem necessary to your line manager to ensure that a co-ordinated street cleansing is delivered Liaise with managers and supervisors to draw attention to any areas of concern within your designated area.

OTHER DUTIES

This job description is a broad picture of the post at the date of preparation. It is not an exhaustive list of all possible duties, and it is recognised that jobs change and evolve over time. Consequently, this is not a contractual document and the postholder will be required to carry out any other duties to the equivalent level that are necessary to fulfil the purpose of the job.

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PERSON SPECIFICATION

POST TITLE: Mechanical Sweeper Driver (Medium)

DIVISION/DEPARTMENT SECTION: Environment Street Scene

	ESSENTIAL REQUIREMENTS	DESIRABLE REQUIREMENTS	METHOD OF ASSESSMENT
PROFESSIONAL/ EDUCATIONAL QUALIFICATIONS	Basic numeric and reading/writing skills Class C1 driving licence Driver Certificate of Professional Competence (CPC)	Relevant driver training	Application Form Certificates
RELEVANT WORK/OTHER EXPERIENCE	Good communication skills Experience of adhering to method statements/traffic management procedures	Experience of driving a mechanical sweeper Experience of working outdoors in a manual environment	Application Form References
PARTICULAR SKILLS/ABILITIES	Ability to work unsupervised or as part of a team Cover reasonable distance on foot (up to 5 miles per day over different terrains)	An understanding or Health and Safety, including manual handling and Risk Assessments	Application Form Interview
PERSONAL QUALITIES	Good communication skills		Application Form Interview
ANY ADDITIONAL JOB RELATED REQUIREMENTS	Flexibility to be involved in all aspects of street cleaning operation Willing to undergo training	Knowledge of city Streets Ability to work at weekends	Application Form Interview