Aberdeenshire COUNCIL

Job Profile

Effective date: December 2021

1. JOB IDENTITY

Post Title:	Team Manager (Throughcare and Aftercare)	**Service:**	Education and Children's Services
Section:	Children's Services	**Grade:**	Team Leader M
Reports to:	Social Work Manager		

2. JOB PURPOSE

Responsible for the operational delivery of critical services to vulnerable young people entitled to throughcare and aftercare support through the day to day management of a team of professional and support staff.

There is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the organisation

3. CORE RESPONSIBILITIES / DUTIES

- Leadership and day to day management of the team
- Professional supervision to team members
- Undertake quality assurance of service provision by auditing and monitoring the practice of team members and contributing to the continuous professional development of all team members
- Ensure statutory responsibilities are appropriately discharged
- Decision making on priorities for the service
- Prepare relevant reports on the performance of the service
- Ongoing contribution to the development of strategy and policy to meet existing standards and define higher ones
- Financial management and monitoring of devolved budgets
- Multi-Agency working, corporate and representational duties
- Ensure that all team members adhere to health and safety policies and comply with reporting procedures

Agreed

4. QUALIFICATIONS AND TRAINING

Essential:
- BA (Hons) Social Work or equivalent
- Registration with SSSC as a Social Worker

Desirable:
- PQ qualification (Eg. Child protection, Practice Teacher Qualification, MHO Training, PQ Award)
- Management training

5. EXPERIENCE

Essential:
- Substantial post qualification experience in a child care setting
- Experience of multi-agency working
- Experience of carrying out assessments of children, families and/or carers

Desirable:
- Previous experience in supervising / supporting staff
- Resource and budget management

6. KNOWLEDGE AND SKILLS

Essential:
- Thorough knowledge of the Children (Scotland) Act 1995, and the Children and Young People (Scotland) Act 2014 and other related legislation
- Knowledge of the national landscape and legislation for throughcare and aftercare
- Knowledge of theoretical and practical issues related to young people leaving care
- Ability to foster effective professional contacts and relationships
- Ability to manage competing risks and demands
- Knowledge of Child Development
- Good communication skills – written and verbal
- Organisational skills and ability to work to timescales
- Management and leadership skills
- Computer literacy

Desirable:
- Resource and budget management

7. ADDITIONAL REQUIREMENTS

Driving Compliance	Authorised Car User It is a material condition of employment for this post that the employee holds a current full driving licence and has a car

Agreed

	available, whenever required, in order to undertake the full range of duties of the post. As such, the post is designated as an authorised car user and will be entitled to receive mileage payments. The employee will also be required to produce their licence, on request, at periodic intervals. Should the employee's driving licence be withdrawn, for whatever reason, it may be necessary to terminate the employee's appointment.
Politically Restricted	Not applicable to this post

Agreed