Aberdeenshire COUNCIL

Job Profile

December 2016

1. JOB IDENTITY

Post Title:	Domestic Assistant	**Service:**	Health & Social Care
Section:	Older People	**Grade:**	Technical Operative C
Reports to:	Facility Manager		

2. JOB PURPOSE

- Maintain high standards of cleanliness throughout the establishment and assist the care staff to provide support to individuals with personal care tasks, as required. There is also a requirement to assist with the preparation of food, serving meals and beverages.

The candidate will need to be available to work variable shift patterns including weekends, evenings and day time

There is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the organisation

3. CORE RESPONSIBILITIES / DUTIES

- Clean all areas within the home which may include resident's rooms and personal property along with laundry duties
- Assist kitchen staff with food preparation, serving and dining room tasks
- Support care staff in assisting individuals with personal care tasks and manual handling as required
- Use of approaches to manage behaviours that challenge in care settings

4. QUALIFICATIONS AND TRAINING

Essential:

- Academic achievement to Scottish National 4 or 5 level, standard grades or equivalent transferable experience and skills
- Willing to undertake job related training
- Ability to undertake mandatory Health and Safety training for example People and Object handling, Conflict and Violence Training.

Desirable:

- Food Hygiene Certificate

Agreed

5. EXPERIENCE

Desirable:

- Experience of working with older people experiencing difficulties as a result of frailty and / or dementia
- Previous work experience as a domestic assistant in a health or social care settings

6. KNOWLEDGE AND SKILLS

Essential:

- Awareness of, and a genuine interest in the needs and rights of older people
- Able to work as part of a team, to use initiative, and be adaptable and flexible in approach
- Good communication skills
- Able to maintain confidentiality
- Comfortable in undertaking personal care tasks
- Emotional capability to cope with demanding work
- Good literacy and numeracy skills

Desirable:

- Awareness of Health & Safety in the workplace
- Understanding of a Person-Centred approach in relation to Health and Social Care settings

7. ADDITIONAL REQUIREMENTS

Driving Compliance	Not applicable to this Post
Politically Restricted	Not applicable to this Post
Work Smart	This position is designated as a **'Fixed'** post as detailed on the Worksmart website - **http://worksmart.aberdeenshire.gov.uk/**

Agreed