# Education & Learning Service

# Job Description
# Additional Support Needs Teacher

## BASIC FUNCTION

The Additional Support Needs Teacher is part of an Area Team, and is allocated to one or more schools to assist in the provision of an appropriate education for all pupils.

## ACCOUNTABILITY

The Additional Support Needs Teacher will be responsible to:
- The Area Additional Support Needs Officer who will supervise professional aspects of the role.
- The Head Teacher of any school in which they work on a day to day basis.

## RELATIONSHIPS

The Additional Support Needs Teacher will:
- Participate in collaborative approaches to meeting pupils' needs.
- Together with the head teacher (or designated person with responsibility for Additional Support Needs in the school), consult and liaise with professionals from other agencies.

- The Area Additional Support Needs Officer will arbitrate whenever school and Team programmes clash.

## THE ROLE OF AN ADDITIONAL SUPPORT NEEDS TEACHER IS TO:

- Act as a consultant on additional support needs.
- Jointly identify and assess additional support needs.
- Collaboratively plan learning and teaching using the staged approach.
- Together with school staff, work in partnership within integrated services, using the Highland Practice Model.
- Contribute to professional development
- Maintain a high level of knowledge of best practice and the legislative framework relating to additional support needs.

## KEY TASKS

- Participate in a child centred, whole school approach to meeting pupils' learning needs through:

    - Ensuring the pupil is heard and involved in decisions which affect them.
    - Using solution focussed approaches.
    - Acting as consultant to other members of staff by offering advice on a full range of learning and teaching strategies, methods and resources.

    - Teaching co-operatively with class teachers to offer the most effective combination of class, group and individual work.
    - Developing/differentiating curriculum for pupils with additional support needs.
    - Assessing, recording and reporting on the needs of pupils to help identify appropriate approaches to learning and teaching.
    - Working in partnership with parents and other professionals.

- Ensure pupils have access to impartial information, advice and guidance relating to their needs.
- Undertake appropriate and agreed professional development;.
- Participate in and contribute to staff development to support inclusion through overcoming barriers to learning.
- Consult with and guide Pupil Support Assistants in their work.
- Advise on the deployment of Pupil Support Assistants.
- Assist in promoting and safeguarding the health, welfare and safety of pupils and other staff using a risk assessment framework.

Note: In addition, teachers have a duty to carry out other such tasks and responsibilities as contained in the SNCT Handbook (Part 2: Section 2 – Main Duties) All duties must be capable of being undertaken within contractual time, having regard to workload.