East Lothian Council

JOB OUTLINE

JOB TITLE: Class Teacher (ASN Special Provision) | **JET CODE: TS**

DIVISION: Education

SERVICE/BUSINESS UNIT: Resources and People Services - Education

REPORTING TO: Depute Head Teacher, Specialist Provision

RESPONSIBLE FOR: N/A

JOB PURPOSE:

To carry out the duties of the class teacher within a Specialist Provision, providing a stimulating and enriching educational experience based on the aims, purposes and principles of A Curriculum for Excellence.

MAIN DUTIES:

- Promote and safeguard the health, welfare and safety of pupils.
- Manage and organise assigned classes in the Specialist Provision through planning and preparing for teaching and learning.
- Assess, record and report on the work and progress of pupils to inform a range of teaching and learning approaches.
- Develop the Specialist Provision curriculum, using Curriculum for Excellence, ELC Curricular Frameworks and Ed Scot. Milestones to support learners with additional and complex support needs.
- Develop and implement, in collaboration with parents and all relevant professionals, each pupil's plan in line with the Child Planning Framework and approaches to GIRFEC.
- Work in partnership with the whole team around the child, i.e. with parents, support staff and other professionals, to provide advice and guidance to pupils and families on issues related to their education and development.
- Contribute to the Specialist Provision and Council planning and improvement processes.
- Contribute towards good order and the wider needs both within the Specialist Provision and as part of the school.
- Undertake appropriate and agreed continuing professional development, sharing knowledge and experience with colleagues across the Council as appropriate.

ESSENTIAL REQUIREMENTS FOR THIS ROLE

Qualifications/Experience:

- Full GTCS Registration.

- You will be an excellent classroom practitioner with a very good understanding of Curriculum for Excellence/ Milestones (to support learners with additional and complex support needs) and use of all the outcomes and experiences in daily planning, learning and teaching. You will be required to use your initiative, show enthusiasm, have flexibility and commitment and be able to work as part of a dedicated team.

Disclosure Scotland:

- This role requires Level 1 Disclosure Clearance for regulated work with children. ELC will submit a PVG application on behalf of the preferred candidate and receipt of the subsequent PVG certificate will be **required prior to commencement**.

Scottish Social Services Council:

- N/A.

Special Requirements:

- N/A.

PERSON SPECIFICATION		
Attributes	**Essential**	**Desirable**
Education, Registration & Training	Full GTCS Registration.	GTCS ASN registration Relevant ASN professional recognition or qualifications
Previous Experience (Paid & Voluntary Work)	Experience of working with children with ASN. Experience of working collaboratively as part of a team to plan for pupils and provide very good quality learning experiences.	Experience of working with children with severe and complex ASN. Experience of working collaboratively with health professionals, preparing for and contributing to multi-agency reviews.

	Experience in classroom management with positive approaches to behaviour management through a nurturing ethos.	Experience of participating in new initiatives and developing the Curriculum.
Knowledge/ Skills /Competencies	Knowledge of national and Council policy around disability, equity, inclusion, equality and ASN. Ability to communicate effectively. Ability to demonstrate very good understanding of teaching and learning. Ability to work collaboratively to continuously improve best practice. Willingness to contribute to the wider life of the school eg staff groups, parental involvement, school events. Relevant IT skills to support and enhance teaching and learning.	Experience of effective deployment and support of ASNAs to promote enhanced learning and teaching. Use of IT to promote communication.
Personal Qualities	Ability to work under pressure Ability to develop and maintain good relationships with pupils, parents, colleagues and other professionals. Well organised, good time management, good planning and prioritising. Hardworking, enthusiastic, flexible and a willingness to take forward new initiatives with a positive 'can do' attitude. Commitment to personal professional development and a willingness to engage in training to increase knowledge in ASN.	

Council Behaviours	We are Person Centred We Initiate and Embrace Change We Strive to be the Best we can be We make things Happen We work Together	