JOB DESCRIPTION

Job Title: Equity and Excellence Lead		**Ref No:**	**JE Ref:** G746
Department: Education	**Band:** 9	**Location:** Dumfries and Galloway	
Responsible To:	Education Officer		
Responsible For:	N/A		
Job Purpose:	Work directly with children and families to support learning and development to close the attainment gap		
Main Responsibilities:	• To provide additional support for those children who need it most in order to close the attainment gap; working directly with young children in a safe, secure and stimulating environment. • To contribute towards the wider Early Learning and Childcare programme of work to reduce inequality • Support the effective delivery of the curriculum and delivery of high quality, age appropriate experiences, which lead to positive outcomes for all young children. • Support the development and implementation of plans and programmes across the nursery targeted at improving children's learning • Develop high quality relationships and interactions with children that promote wellbeing, and extend thinking and concept development. • Support others in understanding child development • Lead and Support family learning across the nursery • Work in partnership with parents/carers to develop strategies which help them to support their child's learning to secure positive outcomes for children. • Support collegiate practice and teamwork across the nursery • Contribute to self-evaluation and support to implement agreed improvements within early learning and childcare. • Adhere to Council Policy and Procedures, including Health and Safety.		
Job Activities:	1. Lead and support with the planning and assessment of high quality experiences for children taking account of local and national guidelines. 2. Lead and support the monitoring and evaluation of children's progress to support their learning and development.		

	3. Attend meetings and case conferences as appropriate, on occasion out with normal working hours. 4. Record and report on individual children's progress in line with Council Policy and Procedures. 5. Establish and maintain positive relationships with parents and families and work in partnership with them to support their child's learning. 6. Plan and deliver family learning experiences that deliver positive outcomes for children and families 7. Work in partnership with other establishments and agencies to assess and plan to meet the needs of children 8. Support self-evaluation activities, adhering to national and local guidance and ensure the implementation of agreed priorities within the nursery. 9. To keep up to date with early years initiatives and developments and to participate in continuing professional development in line with the Council's policies and procedures 10. Ensure the service is meeting Health and Social Care Standards 11. Any other duties appropriate to the remit of Early Learning and Childcare Senior Practitioner as directed by the Education Officer	
Performance Management	***The job activities listed are not exhaustive and may be added to or amended consistent with the job purpose.*** • To manage your own performance and any staff you may be responsible for in accordance with the Council's values of Customer First, continuous improvements, openness and honesty, local decision making and team working. • To achieve the agreed performance targets detailed in the work plan and contribute to performance appraisal activities. • To manage your own performance in compliance with all Codes, Regulations and procedures including Code of Conduct, Health and Safety and Governance. • To manage risk, promote risk awareness and prioritise work in light of the risk analysis. • To actively commit to the Council's equality and diversity vision statement and associated policies that promote fairness and equality and celebrate diversity, in dealing with colleagues, clients and service users. • To take all reasonable measures to limit carbon emissions and reduce energy/ resource consumption when undertaking work activities.	
Prepared by:	**R Smith**	**Date: July 2017**