ORKNEY ISLANDS COUNCIL

Youth and Family Engagement Worker

Various locations in Orkney

At a glance:

Grade: F

Salary: As per advert

Allowances:

- Distant Islands Allowance
- Unsocial Hours 10%

Job Purpose:

To provide early intervention, support and learning opportunities for children, young people and families, using community learning and development approaches to improve wellbeing, reduce inequalities and enhance life chances. The role works collaboratively with families, schools and partner agencies to deliver tailored support, promote engagement in education and positive progression pathways, and support multi-agency coherence of support for families identified as requiring early intervention and/or additional support.

For application support contact **hrsupport@orkney.gov.uk** or call **01856 873535 ext.2250**

Benefits and Support

34 days annual leave, increasing to 39 days over 5 years, inclusive of Public Holidays (pro-rata)	Supported to work and earn whilst achieving qualification
Local Government Pension Scheme	Maternity, Paternity and Sick Pay
Comprehensive induction process	Employee Assistance Programme

Main Duties and Responsibilities

Establish and maintain positive working relationships and promote effective communication with children, young people, families and support agencies.
Support and/or signpost children, young people and families to access appropriate advice, guidance and other specialist services as required.
Pro-actively and collaboratively create opportunities for children, young people and families to support the development of their educational, social and wellbeing needs through a variety of programmes and activities.
Coordinate opportunities to ensure that the young people have access to, and are supported to, participate and achieve accreditation (e.g. Dynamic Youth, Youth Achievement Awards and other programmes).
Attend professional meetings and contribute to the assessment of the needs for children and their families when required.
Maintain appropriate systems for recording, planning, monitoring and evaluating.
Recognise and celebrate the achievements of children, young people and families through youth work and family learning.
Work with the wider team to provide relevant support and development across Youth Services and, Adult & Employability Services.
Collaborate to provide up to date procedures, communication, reports and promotional materials for young people, families, and the wider community.
Take responsibility for participants, in terms of their Health & Safety, during any activities undertaken as part of the project, ensuring all relevant Risk Assessment and Excursion Policy paperwork is completed.
Ensure that all practice with children and their families is based on the principles enshrined in the children (Scotland) Act 1995 and on the principles outlined in the United Nations Convention on the rights of the Child.

Responsibilities for All

Embody the Council Values of Accountable, Reliable, Considerate and Collaborative.	Participate in team meetings, 1 to 1s, supervision and good conversations process
Handle all information in confidence and in line with Data Protection requirements	Comply with the Council Employee Code of Conduct
Work safely to prevent risk to yourself and others	Comply with relevant professional body codes of practice/conduct
Ensure Equality, Diversity and Inclusion	Any other duties appropriate to your grade
Undertake mandatory and relevant training and development	Where required Support the Council's emergency response

Skills and Requirements

Must have

A relevant qualification at SCQF 6/7 level i.e., SVQ3, National Certificate, Foundation Apprenticeship, Advanced Higher, Scottish Baccalaureate, HNC, Certificate of Higher Education. **OR** At least have a minimum of 3 years' previous relevant experience, as detailed below.
Experience of working within a child / youth-oriented sector.
Experience of managing conflict and of working with challenging behaviours.
Experience in delivering effective interventions with children, young people and their families.
Ability to demonstrate a good understanding of youth work approaches.
Ability to demonstrate knowledge of formal and informal wider achievement and accreditation opportunities and programmes.
Ability to demonstrate knowledge and understanding of policies and procedures for dealing with Safeguarding, Child Protection and Health and Safety.
Ability to demonstrate knowledge and understanding of national policies relating to family and youth work development.
Ability to travel efficiently and effectively between various work locations within Orkney to meet the operational requirements of the Service.

Requirements of the Role

Disclosure/PVG:	PVG Children and Adults	Convictions to Declare:	All
Politically Restricted Post:	No	Sponsorship:	No
Work Additional Hours:	No	Term Time Post:	No