Aberdeenshire COUNCIL

Job Profile

October 2018

1. JOB IDENTITY

Post Title:	Mental Health Officer	**Service:**	Health & Social Care
Section:	Adult Community Care	**Grade:**	Senior Practitioner L
Reports to:	Team Manager		

2. JOB PURPOSE

- Provide a high quality responsive Mental Health Officer service as a member of a Community Mental Health team(s) whilst working to the SSSC Code of Practice and the National Standards for Mental Health Officers.

This role may require flexible, night and weekend working

There is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the organisation

3. CORE RESPONSIBILITIES / DUTIES

- Undertake all relevant duties arising from all appropriate legislation, including securing and arranging services where necessary whilst promoting and facilitating an integrated approach within Aberdeenshire Council's Adult Care Management Service and NHS Grampian's Adult Mental Health, Old Age Psychiatry & Learning Disability Services.
- Provide advice and guidance to practitioners across Adult Community Care and NHS Grampian regarding the above legislation, associated codes of practice and local procedures.
- Complete Mental Health Officer Assessments, prepare applications and complete required reports under Mental Health and Criminal Procedures and Adults with Incapacity Legislation, attend court and Mental Health Tribunals.
- Provide consultation in multi-disciplinary settings in all aspects of Mental Health and Adults with Incapacity Legislation
- Promote and enable access to the rights of supported persons subject to legislation.
- Maintain Mental Health Officer Statutory Registration, fulfilling all requirements of the Mental Health Directions 2006 (Requirements for continuing appointment as Mental Health Officers).
- Provide mentoring and support to trainee and newly appointed Mental Health Officers.
- Participate in the following Rotas:-
    - Community Mental Health Officer Rotas
    - Hospital Mental Health Officer Rotas
    - Mental Health Officer Out-of-Hours Emergency service Stand-by Rotas

Agreed

4. QUALIFICATIONS AND TRAINING

Essential:

- Dip SW or equivalent professional Qualification in Social Work.
- Mental Health Officer Award.
- Current Scottish Social Services Council Registration.
- Adult Support & Protection Level 2.

Desirable:

- Adult Support & Protection Levels 3 – 4.

5. EXPERIENCE

Essential:

- Experience of Social Work in a Mental Health Setting.
- Experience in all aspects of Mental Health, Adults with Incapacity and Adult Protection legislation.
- Experience of integrated working in multi-disciplinary settings.

Desirable:

- Experience in community settings working with supported persons with mental health problems.
- Experience in working with supported persons with dementia and neurological conditions.
- Experience in care & treatment planning
- Experience in promotion of self-directed support choices and negotiating for care services.

6. KNOWLEDGE AND SKILLS

Essential:

- Possess advanced assessment and critical analysis skills, have the ability to accurately record information and present written care plans.
- Excellent report writing skills.
- Ability to work in a person centred outcomes focused way whilst understanding the concepts of unmet need and social inclusion.
- Ability to organise and prioritise work effectively and work to deadlines.
- Ability to communicate effectively at all levels.
- Ability to work in a dispersed team and make informed decisions.
- Ability to develop open and honest relationships, with colleagues and supported persons.

Desirable:

- Competent in the use of Microsoft Office packages and other systems
- Awareness of Health & Safety issues.

Agreed

7. ADDITIONAL REQUIREMENTS	
Driving Compliance	It is a material condition of employment for this post that the employee holds a current full driving licence and has a car available, whenever required, in order to undertake the full range of duties of the post. As such, the post is designated as an authorised car user and will be entitled to receive mileage payments. The employee will also be required to produce their licence, on request, at periodic intervals. Should the employee's driving licence be withdrawn, for whatever reason, it may be necessary to terminate the employee's appointment.
Politically Restricted	Not applicable to this post.

Agreed