

Job Title: Sessional Workers - National Intensive Support Packages

Responsible To: Service Team Leader/Service Manager

Supervisory Responsibility: None.

Sacro's Vision: *Scotland will be a place of safety, inclusiveness, and wellbeing for everyone.*

Sacro's Mission: *To deliver life changing services that empower people, give hope and protection, and help to build safe communities.*

Overall Purpose of the Role

To provide high quality monitoring and supervision for service users assessed as being at high risk of causing harm and/or reoffending, in order to protect the public To support and assist in the community reintegration of the above service users under the direction of a Service Team Leader, (STL) and/or Service Manager, (SM).

Duties and Responsibilities

- To provide daily support and monitoring to service users in the home and the community, according to the demands of Sacro STL/SM and Criminal Justice Social Work (CJSW) Case Manager, and ensuring that all activities are carried out with regard to ongoing risk assessment and identified need. This will include working on a shift basis and spending extended periods of time with the service user, both within their home and if risk levels are approved, within the wider community, undertaking specified tasks and activities.
- To maintain service user records on shift basis, submitting them as instructed to Sacro STL/SM, CJSW Case Manager, Police and other Multi Agency Public Protection Arrangements (MAPPA) partners as appropriate.
- To ensure that standards relating to confidentiality are adhered to at all times in line with Sacro policies and procedures.
- To provide the level of risk management, support and monitoring required by the commissioning authority, or as directed, liaising with Sacro STL/SM and CJSW Case Manager, ensuring compliance to licence conditions, reporting any and all breaches of these immediately and as directed.
- To adhere to the emergency procedures specific to the commissioned Service in the event of a significant incident.
- To encourage service users to make appropriate practical arrangements regarding accommodation, employment, education and training needs as directed by Sacro STL/SM and CJSW Case Manager, and in line with directions by MAPPA and/or Care Programming Approach (CPA) if appropriate.

- To enable and assist service users to liaise effectively with appropriate agencies, e.g. local housing departments, health services, the Department for Work and Pensions, employment and further education.
- To keep appropriate case and property records in line with Sacro policy.
- To adhere to designated Sacro Health and Safety policies and procedures, inclusive of a designated lone worker system.
- To monitor and review service users support and monitoring arrangements and report to STL/SM in line with agreed procedures.
- To carry out periodic inventories of property contents including Health & Safety checks and report any concerns to the STL/SM.
- To prepare reports and other written materials as requested by the STL/SM.
- To assist in the assessment, delivery and review of service user support needs in conjunction with STL/SM and the CJSW Case Manager as appropriate.
- To establish appropriate professional links with relevant local agencies and to foster positive community relationships in order to enhance the work of the Service as agreed with the STL/SM.
- To participate appropriately in training events and such other professional activities as may be required.
- To carry out such other duties as may reasonably be required of the post holder (including sleep-in cover and waking nights).

Other

Sacro is fully committed to the active promotion of equal opportunity in its capacity as an employer and in the provision of all its services both to those harmed by and those responsible for crime and to the community as a whole. It is the individual responsibility of every member of staff and sessional workers to seek to ensure the practical application of this policy.

All staff and sessional workers are required to be committed to Sacro's aims and objectives and to the promotion of equality of opportunity.

All staff and sessional workers are required to adhere to Sacro's Health and Safety policy and to implement this in their working environment and practices.

Teamwork is a vital aspect of Sacro's work and postholders are also expected to take an active part in meetings, as required and, where possible, to cover for colleagues.

Outline of Main Terms and Conditions of Service

Salary:	£15.10 per hour.
Hours of Work:	As and when required. An example of a shift may be 10am – 10pm. Evening/weekend work will be required.
Leave Entitlement:	In accordance with The Working Time Regulations 1998.
Work Base:	National.
Condition:	Membership of the Protecting Vulnerable Groups (PVG) scheme is a requirement for the post.
Pension:	Pension provision in place, subject to eligibility.

Criteria	Essential	Desirable
Qualifications		
Education at least to Higher level.		X
Social work/care qualification or other relevant criminal justice qualification.		X
Experience		
Relevant experience of working with offenders and/or working within a social care setting.	X	
Skills and Knowledge		
Knowledge of the Scottish criminal justice system and social care arrangements.	X	
An understanding of the theory and practice underpinning behaviour change.	X	
An understanding of the importance of effective recording and monitoring.	X	
Good interpersonal skills.	X	
Good networking skills.	X	
The ability to work both independently and as a member of a multidisciplinary team.	X	
The ability to use initiative but operate within agreed level of authority.	X	
The ability to organise workload and work to deadlines in an often pressurised environment.	X	
Good written and oral communication skills.	X	
Basic word processing skills and a willingness to learn new IT skills.	X	
Ability to translate theory into practice.	X	
Other		
A valid driving licence and access to a car satisfying the appropriate insurance requirements.	X	
Attitude and Behaviours		
An understanding and awareness of the support needs of clients, and a commitment to Sacro's aims and objectives.	X	
A commitment to client rights, equal opportunities.	X	