



Skool Is Out Ltd. - Job Description

Practitioner Playworker

Responsible to: Senior Management Team/Childcare Manager

Job purpose: To assist in the delivery of high quality, stimulating play opportunities for primary-aged children, in a safe and stimulating out of-school environment, adhering to Skool Is Out's values and principles and the guidelines of the Health and Social Care Standards

Venues: Barclay Viewforth Centre and Bruntsfield Centre, Bruntsfield, Edinburgh

Rate of pay: £12.75 – £13.00 per hour (depending on qualification level)

Type of contract: Permanent, with initial 12 week probationary period
Flexible or term-time only contracts also offered, subject to requirements

Hours of work (term-time):

Monday 1245 – 1800
Tue - Thur 1400 – 1800*
Friday 1130 – 1800

Hours of work (school holidays):

Variable, average 24 hours per week

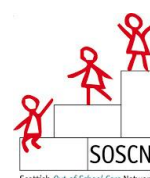
**Please note, there is a fortnightly team planning meeting on a Wednesday between 1300 and 1400 that all staff are expected to attend.*

Job duties include, but are not restricted to:

1. Setting up of stimulating and safe play environments and ensuring all other tasks and responsibilities relating to the safe set-up of the play space are completed on a daily basis.
2. Responsibility for the collection of children from schools within the local community and escorting them safely back to the after school club, adhering to Skool Is Out's collection procedures at all times.
3. Responsibility for the preparation and provision of a healthy snack and strict observation of Skool Is Out's Food Hygiene procedures.
4. Attendance at weekly team meetings and an active involvement in planning, organising, executing and evaluating play activities, contributing ideas and suggestions and engaging in reflective practice.
5. Providing safe, creative, and appropriate play opportunities and encouraging children in their chosen activity. Taking part in games and supporting play, where appropriate, in accordance with the framework of the Playwork Principles.
6. Planning age-appropriate activities through knowledge of individual children and utilising resources. Identifying suitable venues for workshops, activities, events and outings, as required.
7. Engaging in observation and evaluation to monitor children's development and ensure activities are tailored to individual's needs, while adhering to the Scottish Government's GIRFEC (Getting It Right For Every Child) guidelines, The Health and Social Care Standards and the Playwork Principles.
8. Ensuring that relevant risk assessments are in place and adhered to for all activities and outings to ensure children's safety, whilst enabling the children to reach their full potential in their chosen activity. Understanding risk benefit approaches to play.
9. Management and supervision of children both indoors and during outdoor play, on outings further afield and out-with the environs of the club/s, in line with the Care Inspectorate's [Look, Think, Act campaign](#).
10. Leadership of groups, play spaces, outings, activities, and workshops, as directed by Senior Staff.



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Barclay Terrace,
Edinburgh, EH10 4HP

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11. Administration of First Aid and medication, where necessary, upon completion of the necessary accredited training. Thorough recording and reporting of all accidents, injuries and incidents in line with Skool is Out Policies and Procedures.
12. A commitment to child safeguarding and child protection, and an understanding of your obligations as a registered childcare professional to report any safeguarding concerns.
13. Promoting the rights and wellbeing of the children in your care and upholding their rights to dignity, respect, compassion, and participation.
14. Adherence to Skool Is Out's Infection Prevention and Control policies and guidelines.
15. To undertake [continuous professional learning](#) as a condition of employment and registration with the Scottish Social Services Council (SSSC), including completing training workshops relevant to the position.
16. Undertaking appropriate childcare qualification as required for unconditional registration with the Scottish Social Services Council (SSSC) and an adherence to the [SSSC Codes of Practice](#) at all times.
17. Carrying out all responsibilities and activities within an Equal Opportunities framework.

Person specification

Essential for the post:

- A passion for working in care and good knowledge of childcare practice, including the importance of building good relationships, upholding rights, displaying resilience and compassion, and protecting dignity;
- Ability to support the provision of safe, stimulating and creative play;
- Ability to work as part of a team and to communicate effectively and confidently with colleagues, children and service users;
- An understanding of childcare requirements and an ability to meet children's individual needs;
- An understanding of children's rights and wellbeing requirements;
- A commitment to respect and the culture of Skool Is Out and to promote equal opportunities and anti-discriminatory and inclusive practice.

Desirable for the post:

- Previous experience of working with 5 to 12 year olds in a childcare environment or after school club setting;
- Relevant childcare qualification for unconditional registration with SSSC as a [Practitioner in a Day Care of Children's Service](#);
- An understanding of good quality childcare practice and key frameworks and guidelines relating to school-aged childcare, including the Health and Social Care Standards, the United Nations Convention on the Rights of the Child, the GIRFEC wellbeing framework and the Playwork Principals.

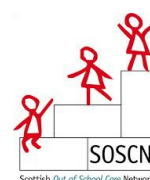
Training

The following accredited and in-house training workshops are compulsory for meeting the Practitioner Job Description and will be offered to all staff during their first year of employment (subject to terms and conditions of Skool Is Out's training agreement):

- | | |
|-----------------------------------|-------------------------------------|
| • Child Protection & Safeguarding | • Moving and Handling |
| • Paediatric First Aid | • Infection Prevention and Control |
| • Food Safety and Hygiene | • Diversity, Equality and Inclusion |



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Other in-house training workshops will also be made available in the following areas:

Promoting Positive Behaviour
Understanding Autism

Managing Challenging Behaviour
Health & Safety and Risk Assessing

Fluids & Nutrition
Trauma Informed Care

Registration and Conditions

All Practitioners must be registered with the SSSC (Scottish Social Services Council) as a legal requirement and attain any qualifications required within the allotted timeframes. Skool Is Out will support all successful applicants in sourcing and completing vocational qualifications through our preferred training partner, [Q Train](#).

You must also apply to join the PVG (Protection of Vulnerable Groups) scheme, or, if already registered, undergo an update prior to commencing employment with Skool Is Out Ltd. The cost of PVG Scheme registration or update and SSSC registration will be met by the applicant.

Please note that all offers of employment are contingent upon receipt of two references and successful registration with the PVG scheme. Upon commencing employment with Skool Is Out employees will be expected apply for registration with the SSSC within the first 7 working days of employment and attain any qualifications as outlined within a defined timescale.

How to apply

In order to apply for this position please request an Application Form from us. You can email us at info@skoolisout.com or visit our website at www.skoolisout.com/recruitment.

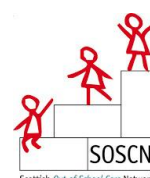
We adhere to the Care Inspectorate's [Safer Recruitment](#) practices, as per the attached Recruitment Policy.

Skool Is Out is a certified [Disability Confident Employer](#) and our recruitment processes are carried out within an Equal Opportunities Framework.

Prior to applying please visit the [Right Values, Right People: Recruitment Toolkit for Workers](#) to decide if you are the right fit for a job in the social care sector.



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