CENTRAL SCOTLAND VALUATION JOINT BOARD

SENIOR VALUER
PERSON SPECIFICATION

Assessment Areas	Essential Criteria	Desirable Criteria
Relevant Experience	Considerable relevant experience of valuation in an Assessor's Service or equivalent. Experience in the preparation and delivery of a large-scale valuation program, including dispute resolution. Knowledge in the law and practice of Valuation for Rating and Council Tax	Experience in the preparation and delivery of a Revaluation including proposal and appeal disposal Organisational knowledge and experience of Valuation for Rating and Council Tax Organisational and procedural knowledge of an Assessor and Electoral Registration office
Specific Skills, Abilities and Qualities	Well developed analytical, valuation and negotiating skills Effective report writing skills Excellent interpersonal and written skills Understanding of Best Value Computer literacy and ability to utilise general office IT systems including Microsoft Office suite or similar. Possession of a full driving licence for the UK & access to a car	Knowledge of computer systems in an Assessor's environment Knowledge of the requirements of the Freedom of Information (Scotland) Act & Data Protection Act. Understanding of the workings of local government Understanding of the Assessor's relationship with government bodies and other agencies.
Required Qualifications	Professional Membership of the Royal Institution of Chartered Surveyors (RICS). Degree or equivalent in related discipline or compensatory experience in an Assessors Service or similar.	
Additional Job Related Requirements	Motivated and enthusiastic Diplomatic, discrete, politically sensitive and able to manage conflict. Self-disciplined, flexible, achieves deadlines, rational and calm under pressure	Ability to deal with elected members, senior managers and staff Ability to provide advice and guidance to trainees